



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**  
Gate 2, Karangalan Village, Cainta Rizal



**REGIONAL MEMORANDUM**

No. 030 s. 2016

T O : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

FROM :   
**DIOSDADO M. SAN ANTONIO**  
Director IV

SUBJECT : DESIGNATION

DATE : February 26, 2016

In view of the official travel abroad of the Regional Director, **DR. BEATRIZ G. TORNO**, Assistant Regional Director, is hereby designated as the Officer-in-Charge, Office of the Regional Director from February 29, 2016 to March 4, 2016. She will sign all routine communications, as follows:

**BEATRIZ G. TORNO**  
Director III  
Officer-in-Charge  
Office of the Regional Director

For information, guidance and wide dissemination.

