



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**  
 Gate 2, Karangalan Village, Cainta Rizal



**REGIONAL MEMORANDUM NO. 12, S. 2016**

**TO: ALL SCHOOLS DIVISION SUPERINTENDENTS**

**FROM: DIOSDADO M. SAN ANTONIO**  
 Director IV

0001065

**SUBJECT: ON-LINE SUBMISSION OF INFORMATION ABOUT CONTINUOUS IMPROVEMENT PROGRAM FOCAL PERSONS**

**DATE: February 16, 2016**

Congruent to the Government's thrust of facilitating fast and easy provision of frontline services, this Office requires the submission of data needed by the Regional Office.

The Division Offices shall submit the needed information to this Office on or before February 19, 2016 thru the email address **qadcalabarzon@yahoo.com** following the template format:

DIVISION	NAME	DESIGNATION	CP NUMBER	EMAIL ADDRESS

For the information and guidance of all concerned.

QAD/mdg

