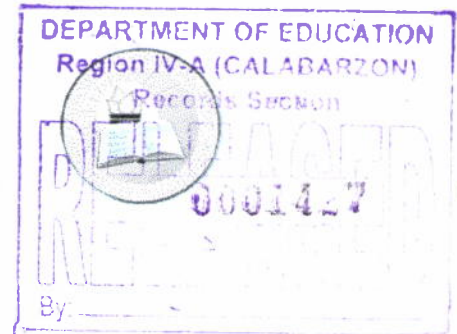




Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



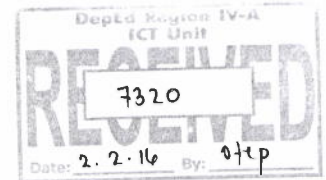
MEMORANDUM:

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : REGIONAL PROGRAM COMMITTEE MEETING

DATE : February 1, 2016



Please be advised that we will have a Regional Program Committee Meeting on February 9, 2016 (Tuesday), 8:30 am, at Congressional National High School, Dasmariñas City.

Participants to this meeting are the Assistant Regional Director, Schools Division Superintendents, Assistant Schools Division Superintendents, and Chiefs at the Regional and Division Offices.

Schools Division Superintendents are advised to give a 5-minute presentation on the following agenda:

1. Final TVL Specialization offered by each school
2. Updated pre-registered Grade 11 pupils by TVL Specialization
3. Inventory of Serviceable tools and equipment per specialization
4. Needed tools and equipment per specialization
5. Availability of TVIs in the nearby area of the school per specialization
6. Status report on SHS Classroom and Laboratory/Workshop Construction

Hard copies of the consolidated reports relative to the above shall be submitted during the meeting to Mrs. Ann Pelias.

Meal expenses will be charged to the Regional Funds while travel and other incidental expenses relative to the activity will be charged against local funds subject to usual accounting and auditing procedures.

Tayo
KAGAWARAN NG
EDUKASYON

attendance of all concerned is desired.

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