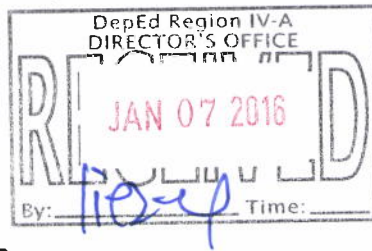


19 December 2015



Dr. Diosdado M. San Antonio
Director IV
Department of Education – Region IVA
Karangalan ES, Karangalan Village
Cainta, Rizal

Dear Dir. San Antonio:

Greetings!

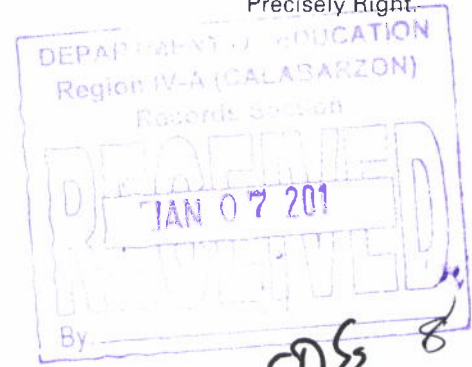
After the success of the SHS-related seminars, we would like to take our initiative once again to spearhead a seminar workshop that aims to increase the ability of **basic education, higher education and training institutions** in the Philippines to offer relevant and responsive **Senior High School programs** with emphasis on **Career Guidance Advocacy for students**.

In order to help students choose their career path based on the SHS tracks and their strands, this endeavor entitled "**A SEMINAR-WORKSHOP ON PREPARATION FOR GRADES 11-12/SENIOR HIGH SCHOOL THROUGH CAREER GUIDANCE ADVOCACY**" aims to cover the following areas:

- **Updates on the Senior High School Program**
- **Overview on Career Guidance and its Impact on Senior High School Program Preparation**
- **Assessment of Students' SHS Destination**
- **Charting Students' Career Path through SHS Track and Strand Selection**
- **Workshop on Career Guidance Advocacy Plan Making**

In view of the foregoing, we are inviting **Dr. Adelina A. Sebastian, a Former Chief Supervisor, Curriculum Implementation Division of DepEd-Quezon City and a Consultant to the Quezon City Mayor on Education** to be our **resource person and facilitator** for the seminar workshop sessions. It is our belief that she is well-equipped to provide the necessary information and guidance to the attendees of the seminar workshop through her experience and training.

We also hope to earn the **support and endorsement** of the **Department of Education – CALABARZON (4A)** to the schools under its oversight through the **issuance of Advisory and/or if possible, posting of our invitation letter to your official websites and/or social media accounts** for the information of DepEd officials and personnel/staff as well as the concerned public of the Region.



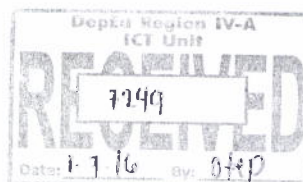
*To: SDS &
For your
appropriate action,
please.
Thank - God Bless
7 Jan 2016*

TÜV Rheinland
Philippines Inc.

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The seminar workshop will be of most value to **school heads, admission deans, guidance counselors, homeroom teachers, career advisers, co-curricular coordinators, practicum coordinators, professors/instructors involved in career advocacy, school personnel involved in organizational development and/or curriculum managers** particularly in **private and public schools in basic education, tertiary education institutions and training centers**. Only up to **thirty- five (35) participants** will be part of the seminar workshop, to maximize the effectiveness of the seminar workshop.



A SEMINAR-WORKSHOP ON PREPARATION FOR GRADES 11-12/SENIOR HIGH SCHOOL THROUGH CAREER GUIDANCE ADVOCACY: SCHEDULE AND DETAILS

It is scheduled on **Thursday, 28 January 2016**, at the **Quality Room, TÜV Rheinland Philippines Makati Offices**, from **9:00 am to 4:00 pm**.

You may find a **tentative schedule of activities** and a **registration form** attached in this letter.

Investment cost: **PHP 2,800 inclusive of 12% VAT per participant**.

Seminar payment includes **seminar-workshop materials, snacks, lunch, and certificate of attendance throughout the seminar workshop date**.

Payment of seminar fee may be sourced from **private individuals or available school funds**.

Limited slots only. Early Reservation is required.

For registration and slot reservation, the participant should confirm on or before Friday, January 22, 2016 through fax, email or text messaging.

You may keep in touch with us at the following contact details for your queries and attendance confirmation:

Landline Number: 02 812 8887 local 165
Smart Mobile Numbers: 09192034898 & 09989686162
Email Address: ronaldo.daracan@tuv.com

We look forward to continuing the good work we have begun, and promoting quality measures on crucial issues and relevant transition period concerning **Senior High School through Career Guidance Advocacy**. Through these initiatives, it is our hope to make such transition easier and smoother for all.

We would be glad to answer any questions, or to offer any assistance you may require.

TÜV Rheinland
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Truly yours,



Mr. Ron L. Daracan
Curriculum Development Officer
Marketing Officer
Trainer
Academy Services, TÜV Rheinland Philippines



Mr. Ralph Raymond P. Blay
Competence Centre Administrator
Academy Services, TÜV Rheinland Philippines

**TÜV Rheinland
Philippines Inc.**

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A SEMINAR-WORKSHOP ON PREPARATION FOR GRADES 11-12/SENIOR HIGH SCHOOL THROUGH CAREER GUIDANCE ADVOCACY

**Thursday, 28 January 2016
9:00am-4:00pm
The Quality Room, TUVRP Office
Makati City**



Speaker: DR. ADELINA A. SEBASTIAN Former Chief Supervisor, Curriculum Implementation Division, DepEd-Quezon City Consultant to the Quezon City Mayor on Education	
<u>Schedule of Activities</u>	
08:30 am - 09:00 am	Registration
09:00 am - 09:30 am	Needs Assessment/Briefing Opening Ceremony Opening Prayer Philippine National Anthem Welcome Remarks
09:30 am - 10:30 am	Seminar Topic 1 Updates on the Senior High School Program
10:30 am - 10:40 am	Coffee Break
10:40 am - 11:40 am	Seminar Topic 2 Overview on Career Guidance and its Impact on Senior High School Program Preparation
11:40 am - 12:00 nn	Q&A/Open Forum 1
12:00 nn - 01:00 pm	Lunch
01:00 pm - 02:00 pm	Seminar Topic 3 Assessment of Students' SHS Destination
02:00 pm - 02:10 pm	Academic Exchange/Open Forum 2
02:10 pm - 03:00 pm	Seminar Topic 4 Charting Students' Career Path through SHS Track and Strand Selection
03:00 pm - 03:15 pm	Coffee Break
03:15 pm - 04:00 pm	WORKSHOP ON CAREER GUIDANCE PLAN MAKING
04:00pm	Culminating Activity/Distribution of Certificates

**A SEMINAR-WORKSHOP ON PREPARATION FOR GRADES 11-12/SENIOR
HIGH SCHOOL THROUGH CAREER GUIDANCE ADVOCACY
January 28, 2016**

Participant Information (Please print)

Mr. / Ms. / Mrs. / Dr. / Atty. _____
(Please choose one) (Family Name, Given Name)

Designation & Institution: _____

School/Institution Address: _____

School TIN Code: _____

Contact Numbers: _____ (Mobile) E-mail address: _____
_____ (Office) _____

Nickname/Name on Badge: _____

Special needs: _____

(Please indicate any specific allergies to food, nutritional considerations, or accessibility requirements.)

Seminar workshop particulars

Seminar workshop dates

Thursday, January 28, 2016

Seminar workshop venue

*TÜV Rheinland Philippines
Makati Offices
G/F La Fuerza Building 2
2241 Don Chino Roces Avenue,
Makati City 1231*

<p>Regular/Onsite Rate (LIMITED SLOTS AVAILABLE!)</p>	<p>Php 2,800.00 (inclusive of !2% VAT) Please confirm your attendance on or before <u>January 22, 2016</u></p>
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Rates are inclusive of 12% Value-Added Tax. Promotional rates can be availed only when a confirmation is fully paid on or before the date indicated. Payments may be made in cash, check, or thru bank deposit. Registration fee includes lunch and snacks, coffee/tea, forum materials, and Portable Document Format (PDF) copies of the presentations in DVD media. Substitutions or name changes can be until 24 hours before the first day of the seminar workshop schedule. Full refunds will be given for cancellations received five (5) working days before the first day. Cancellations made less than five (5) working days before the first day will be subject to a 50% service charge.

Signature/Conforme: _____

Signature over printed name / Date

