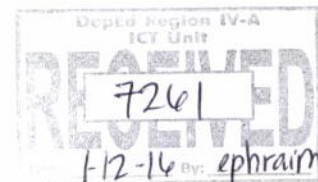


Integrated Professional Counselors Association of the Philippines (IPCAP), Inc. CALABARZON REGION

November 27, 2015

DR. DIOSDADO M. SAN ANTONIO
Regional Director
Department of Education
Region IV-A



Dear Sir:

Greetings from Integrated Professional Counselors Association of the Philippines (IPCAP) Region IV-A!

IPCAP Region IV-A in partnership with the College Guidance and Counseling Center of De La Salle Lipa is planning to hold the 1st Professional Assembly on February 12, 2015, Friday, 8:00 am-5:00 pm at CB Function Hall, CBEAM Building, De La Salle Lipa, Lipa City with the theme *Empowering 21st Century Guidance and Counseling Practitioners of CALABARZON*.

The said assembly aims to gather guidance and counseling practitioners from all over the region to acquaint them with the skills and responsibilities required in the profession. This will also help in organizing a focal group of counselors that will enhance cooperation needed in future undertakings. Further, it shall discuss topics such as research in Guidance and Counseling, career counseling skills, career counseling techniques, designing comprehensive guidance and counseling program, shielding and managing stress, and suicide prevention in school and in workplace.

With this, we would like to seek your assistance in endorsing this matter to public and private elementary, secondary and tertiary schools in the region and allow the guidance practitioners to take part in this very valuable endeavor. May we also request that the Heads of academic units be informed of the registration fee of P1, 300.00 which will cover the expenses for the speakers, meals (lunch and 2 snacks), kits, certificates and materials, to solicit support for the possible participants from their schools.

Attached is the programme of the said assembly for your reference. Should you have questions about the details, you may contact the undersigned at 09175170621 or email her at myhbersotoGC@gmail.com or Ms. Gladi at 09173422550 or gladiola.eje@ub.edu.ph.

We are hoping for your favorable response and support to our endeavor. Thank you and God bless you!

Sincerely,


MYRA P. ALDAY-BERSOTO, PhD, RGC
President, IPCAP Region IV-A

*To: SDS
In your appropriate
action, please.
Thank you and God bless!
J. Alday-Bersoto*

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2015**

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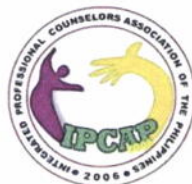
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**Integrated Professional
Counselors Association
of the Philippines (IPCAP), Inc.
CALABARZON REGION**

**Assembly Schedule
Friday, February 12, 2015
CB Function Hall, CBEAM Building, De La Salle Lipa, Lipa City**

Time	Information
7:35- 8:45	Registration
8:45- 10:20	Opening Ceremonies Invocation National Anthem Welcome Remarks from the Committee Recognition of the Participants Message from the Chair Overview
10:20- 10:30	Coffee Break
10:30- 12:30	Plenary Session GC Research
12:30- 13:00	Lunch Time
13:00- 15:00	Parallel Sessions Discussion Room 1- Career Counseling Skills and Techniques Discussion Room 2- Designing Comprehensive Guidance and Counseling Program Discussion Room 3- Shielding and Managing Stress Discussion Room 4- Suicide Prevention in School and in Workplace
15:00- 15:15	Coffee Break
15:15- 16:15	Plenary Session Counselors' Roundtable for Region IV-A Practitioners
16:15-16:35	Council's Report
16:35-17:00	Closing Ceremonies Awarding of Certificates Closing Remarks Evaluation



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**Integrated Professional Counselors Association
of the Philippines (IPCAP), Inc.
CALABARZON REGION**

November 27, 2015

The University/College Presidents/ School Principals

Attention: ALL Guidance Practitioners

Greetings from Integrated Professional Counselors Association of the Philippines (IPCAP) – Region IV A!

IPCAP Region IV A with the partnership with the College Guidance and Counseling Center of De La Salle Lipawill hold its 1st Professional Assembly on February 12, 2016, Friday, 8:00 a.m. -5:00 P.M.atCB Function Hall, CBEAM Building, De La Salle Lipa, Lipa Citywith the theme*Empowering 21st Century Guidance and Counseling Practitioners of CALABARZON.*

The said assembly aims to gather guidance and counseling practitioners from all over the region to acquaint them with the skills and responsibilities required in the profession. This will also help in organizing a focal group of counselors that will enhance cooperation needed in future undertakings. Further, it shall discuss topics such as research in Guidance and Counseling, career counseling skills, counseling and psychotherapy techniques, designing comprehensive guidance and counseling program, shielding and managing stress, suicide prevention in school and in workplace.

In connection with this, we are inviting ALL the GUIDANCE PRACTITIONERS in your school. Registration fee is to cover the expenses for the speaker, meals (lunch and 2 snacks), lots, certificates and materials.

Early bird registrants who will confirm attendance on or before January 25, 2016 and group registration will pay a discounted amount. Payment may be deposited to MS. MARIA TERESA S. MEDINA, RGC, IPCAP –IV Treasurer, BDO Robinsons Branch, Account No. 005670213654. Please present a duplicate copy of the deposit slip (machine validated) on the day of the session for the issuance of the Official Receipt.

Registration	Member	Non-Member
Early Bird Individual Registration	P1,000.00	P1,000.00
Early Bird Group Registration	P4,000.00	P4,000.00
Onsite Individual Registration	P1,100.00	P1,300.00
Onsite Group registration	P4,400.00	P5,200.00

Group Registration: 1 participant shall be free in every 5 participants from the same institution (5/1)

Interested practitioners who would like to become a member of the organization may pay P500.00 for individual membership. Attached is the programme of the said assembly for your reference. Should you have questions, you may contact the undersigned at 09175170621/myhbersotoGC@gmail.com or contact the Regional Secretariat at 09173422550/gladiola.eje@ub.edu.ph

Thank you very much. We hope to have you as part of this IPCAP's 1st Regional Assembly!

Sincerely,

Gladiola A. Eje
GLADIOLA A. EJE, RGC
Secretary, IPCAP Region IV-A

Myra P. Alday-Bersoto
MYRA P. ALDAY-BERSOTO, Ph.D., RGC, RPsM
President, IPCAP Region IV-A