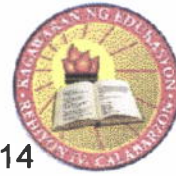




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**  
Gate 2, Karangalan Village, Cainta Rizal

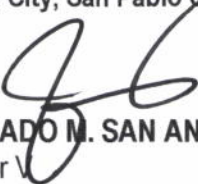


Email: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph) Fax: (02)682-2114

---

**MEMORANDUM**

To : **SCHOOLS DIVISION SUPERINTENDENTS**  
Divisions of Batangas Province, Cavite Province, Laguna, Quezon, Rizal  
Lucena City, San Pablo City, Tanauan City and Tayabas City

From :   
DIOSDADO M. SAN ANTONIO  
Director

Subject : **REQUEST FOR FACILITATORS AND TRAINING STAFF DURING THE  
CONDUCT OF THE REGIONAL TRAINING OF TRAINERS ON THE  
ENHANCED SCHOOL IMPROVEMENT PLANNING (SIP) PROCESS**

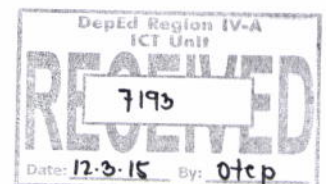
Date : December 2, 2015

---

Per Regional Memorandum dated November 15, 2015 on the conduct of the Regional Training of Trainer on the Enhanced School Improvement Plan (SIP) Process to be held on December 14-16, 2015 at Sevilla's Farm Resort, Barangay Domoit, Lucena City, this office requests the presence of the facilitators and training staff during the said activity. They are requested to be at the venue on December 13, 2015 at 9:00 am.

Attached hereto is the list of facilitators and training staff.

Immediate dissemination of this Memorandum to all concerned is earnestly desired.



**FACILITATORS AND TRAINING STAFF**

<b>CLASS 1</b>	<b>CLASS 2</b>	<b>CLASS 3</b>
<b>PARTICIPANTS :</b> SDOs of Laguna, Quezon, Cavite City, Lucena City, Batangas City, Dasmariñas City	<b>PARTICIPANTS :</b> SDOs of Rizal, Batangas, Calamba City, Imus City, Bacoor City, Tayabas City, Lipa City	<b>PARTICIPANTS :</b> SDOs of Cavite, Antipolo, San Pablo City, Tanauan City, Binan City, Sta. Rosa City
<b>FACILITATORS :</b>	<b>FACILITATORS :</b>	<b>FACILITATORS :</b>
Erico M. Habijan – Lead Trainer	Agnes A. Rolle- Lead Trainer	Celedonio Balderas –Lead Trainer
Edgar Marshall Brinas (Tanauan City)	Erickson T. Gutierrez (Batangas Province)	Rolan B. Catapang (Lucena City)
Rosario Bandelaria (Tayabas City)	Carlos Villaester (Lucena City)	Danilo H. Ilagan (Regional Office)
Lerma Flandez (Rizal)	Jessie Vasquez (Quezon)	Greg I. Racelis (Quezon)
CM – Reynaldo Nanong (Quezon)	CM – Albert Saul (San Pablo City)	CM – Noel Ortega (Cavite Province)
QAME – Alain F. Razalan (Regional Office)	QAME – Sancho Calatrava (Quezon)	QAME – Nolan Santoalla (Quezon)
ICT – Rey Valenzuela (Regional Office)	ICT – Ephraim L. Gibas (Regional Office)	ICT – Glenda Dela Torre (Reg. Office)