



**MEMORANDUM**

To : **SCHOOLS DIVISION SUPERINTENDENTS**  
**Regional QAD, ICT**

From : **DIOSDADO M. SAN ANTONIO**  
 Director IV

Subject: **REQUEST FOR THE PRESENCE OF TRAINING STAFF DURING THE CONDUCT OF SCHOOL HEADS DEVELOPMENT PROGRAM : ADVANCED COURSE FOR SENIOR HIGH SCHOOL (SHS) SCHOOL HEADS**

Date : October 21, 2015

Per Regional Memorandum dated October 12, 2015, on the conduct of School Heads Development Program: **Advanced Course for Senior High School (SHS) School Heads** on October to December 2015, may we request the presence of the following NEAP facilitators pool (Team B & C), Resource Persons, Regional HRDD and Regional QAD as members of the training staff on specified dates below per batch per module:

Batch No. 1	Assignment	Module 1 (Oct. 19-24,2015)		Module 2 (Nov. 22- 27 , 2015)	
		Name	Division/Office	Name	Division/Office
Class 1	CM			Jisela N. Ulpina	RO
	ICT			Glenda Dela Torre	RO
	QAME/PO			Jerome Chavez	RO
	FACI 1	Rolan Catapang (Oct. 21 – 24, 2015)	Lucena City	Michael Pantaleon	Laguna
Class 2	CM			Rolan Catapang	Lucena
	ICT			Ephraim Gibas	RO
	QAME/PO			Roselyn Golfo	Lucena
	FACI 1			Rosario Bandelaria	Tayabas
<b>Batch No. 2</b>		<b>October 26 – October 31, 2015</b>		<b>November 29 – December 4, 2015</b>	
Class 1	CM	Sancho Calatrava	Tayabas City	Minerva David	Rizal
	ICT	Glenda Dela Torre	RO	Joseph Damian	RO
	QAME/PO	Pacita Lungcay	RO	Lourdes Catolico	RO
	FACI 1	Ronaldo Ramilo	Tanuan	Dulce Amor Abante	Batangas Province
Class 2	CM	Angelina Castillo	Quezon	Ronaldo Ramilo	Tanuan
	ICT	Joseph Damian	RO	Ephraim Gibas	RO
	QAME/PO	Michael Pantaleon	Laguna	Sancho Calatrava	Tayabas
	FACI 1	Reynaldo Nanong	Quezon	Yolanda Lumanog	Cavite City

