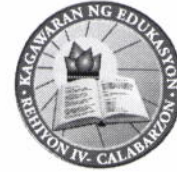




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IV-A (CALABARZON)
Gate 2, Karangalan Village, Cainta, Rizal



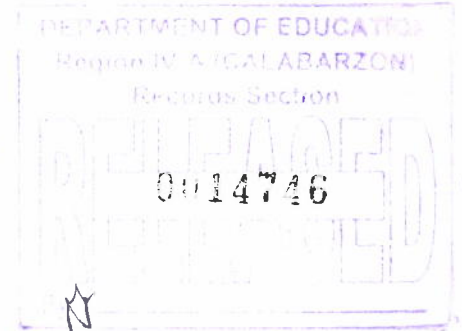
MEMORANDUM

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
DIVISION/SCHOOL ICT COORDINATORS
PUBLIC SCHOOL PRINCIPALS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : **ADOPTION OF TIGHT SECURITY MEASURES TO AVOID**
PILFERAGE OF COMPUTER ITEMS AND THEIR ACCESSORIES

DATE : OCT 16 2015



This Office is continuously receiving unfortunate reports that a number of computer items and their accessories as well as other electronic gadgets delivered by the Department to schools have been stolen or went missing after delivery.

This Office wants to reiterate that these computer gadgets and their accessories are purposely provided to deliver quality education to our students and these computers are public properties that emanated from the taxes paid by the citizens that we serve.

In this regard, all Public School Principals with their School ICT Coordinators must adopt tight security measures by ensuring that their respective ICT Room is pilfer-proofed, security personnel are properly coordinated and coordination with the community/barangay/police/LGU is/are made to prevent the pilferage of school computers and their accessories. The Schools Division Offices, through their Division ICT Coordinators, must likewise monitor compliance of public schools with this memorandum in their jurisdiction.

STRICT COMPLIANCE IS HEREBY ENJOINED.

