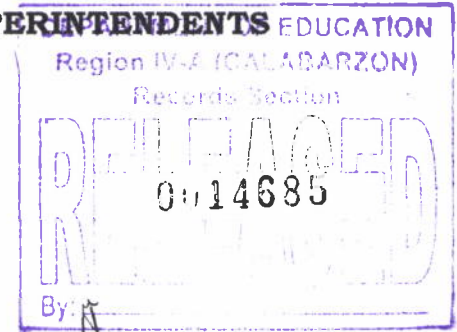




MEMORANDUM

TO: ALL SCHOOLS DIVISION/CITY SUPERINTENDENTS
DIVISION SGOD CHIEF
DIVISION ENGINEER III
DIVISION DRRM FOCAL PERSONS



FROM: DIOSDADO M. SAN ANTONIO
 Director IV

SUBJECT: BUB AND SHS COORDINATION MEETING CUM DRRM
SUMMIT OF THE CONSCIENCES FOR THE CLIMATE
CHANGE

DATE: October 19, 2015

A coordination meeting on Bottom Up Budgeting (BUB) and Senior High School (SHS) together with the conduct of DRRM Summit of Consciencies for the Climate Change will be held by DepEd IV CALABARON Education Support Services Division (ESSD) on October 29-30, 2015 at the Monte Vista, Pansol, Calamba City, Laguna.

This activity aims to:

- coordinate with BUB Division Coordinators regarding the status and updates of BUB projects
- give feedback on SHS Batches 1 and 2
- conduct seminar on Climate Change Adaptation
- provide updates on DRRM programs and activities

Participants to this two-day activity are the following:

No. of Participants	Participants, Staff and Guests
19	Division SGOD Chief
19	Division Engineer III
38	Division DRRM Focal Persons (2 per division)
2	Budget and Finance Division
1	Guest Speaker
7	Regional Technical Working Group

They are advised to bring the following:

- Division BUB and SHS reports/updates
- Division DRRM action plans, contingency plans and council/organizational chart

Food and accommodation of all participants shall be charged to DepEd BUB Funds. Travelling and other expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Check-in of participants is 8:00 AM to 10:00 AM on October 29, 2015 and check-out is 5:00 PM of October 30, 2015.

Immediate dissemination of this Memorandum is desired.

essd/rdrm/obb

