



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**  
Gate 2, Karangalan Village, Cainta Rizal  
Email: [deped\\_ro4a@yahoo.com](mailto:deped_ro4a@yahoo.com) Fax: (02)682-2114



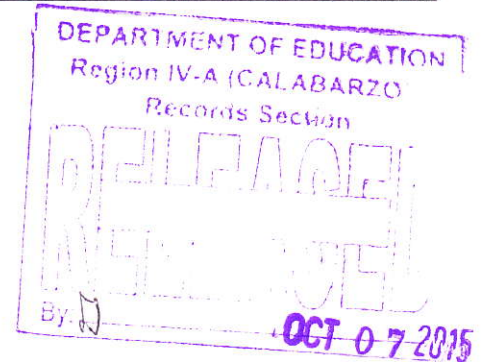
UNNUMBERED MEMORANDUM

TO: Schools Division Superintendents

FROM:  DIOSDADO M. SAN ANTONIO  
Director IV

SUBJECT: CREATION OF SCHOOL DIVISION FULL-TIME DELIVERY UNIT (FDU)

DATE: October 5, 2015

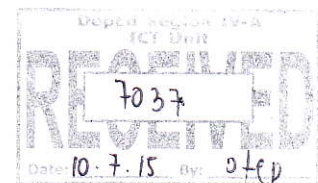


In compliance with DBM Circular Letter No. 2015-8 dated June 8, 2015 on the Guidelines to Implement Certain Measures to Facilitate Budget Execution pursuant to Administrative Order (AO) No. 46 for FY 2015 and Subsequent Years, you are advised to create your School Division Office Full-time Delivery Unit for close monitoring of program and project implementation in your respective school division offices.

Please find enclosed copy of the Regional Composition of FDU to guide the division offices in the selection of the FDU members.

For compliance.

Incl.: As stated



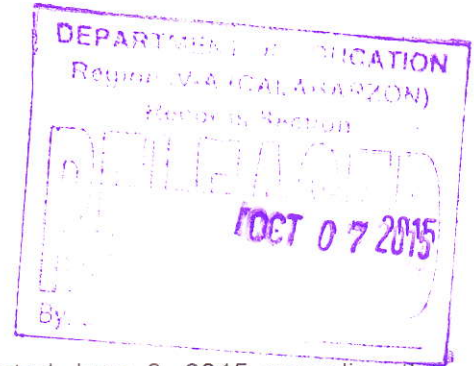


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October 5, 2015

Atty. Julian Li. Pacificador, Jr.  
Regional Director  
Department of Budget and Management  
Region IV-A  
Gen. Solano Street  
San Miguel, Manila




Dear Atty. Pacificador,

In compliance with DBM Circular Letter No. 2015-8 dated June 8, 2015 regarding the Guidelines to Implement Certain Measures to Facilitate Budget Execution pursuant to Administrative Order (AO) No. 46 for FY 2015 and Subsequent years on the creation of a Full-time Delivery Unit (FDU) in each agency and department, this Office is submitting to you the attached Composition of Regional Full-time Delivery Unit (FDU).

Please acknowledge receipt hereof.

Very truly yours,

  
DIOSDADO M. SAN ANTONIO  
Director IV

*Incl.: As stated*



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**COMPOSITION OF REGIONAL FULL-TIME DELIVERY UNIT (FDU)**

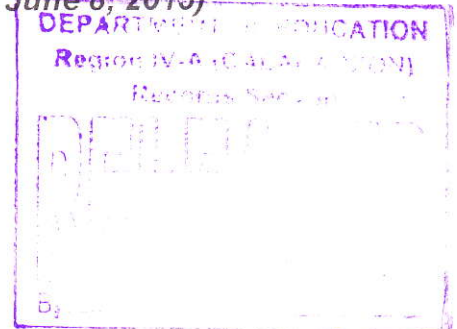
***(Per \*DBM Circular Letter No.2015-8 dated June 8, 2015)***

**FDU Chair:** Director Diosdado M. San Antonio

**FDU Co-Chair:** ARD Beatriz G. Torno

**Members:**

- 1) Marites L. Gloria - Chief, Finance Division
- 2) Melna R. Albano – Chief, PPRD
- 3) Erico M. Habijan – Chief, CLMD
- 4) Luz E. Osmeña - Chief, HRDD
- 5) Angelina L. Umali – Chief, ESSD
- 6) Ann Geralyn T. Pelias, Chief, Administrative Division
- 7) Leah M. Villalobos – Regional Accountant
- 8) Laarni A. Evaristo – AO V (Budget Officer III)
- 9) Virginia O Bagacay – AO V (Supply Officer III)



*\*Close Monitoring of program and project implementation be undertaken through the creation of a Full-time Delivery Unit (FDU) in each agency and department.*