



Republic of the Philippines  
**Department of Education**

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 214-3

12 OCT 2015

DepEd MEMORANDUM  
 No. **114**, s. 2015

**TRAINING OF TRAINORS, TECHNICAL AND CLASSIFICATION SEMINAR  
 FOR THE DIFFERENTLY ABLED PERSONS**

To: Bureau Directors  
 Regional Directors  
 Schools Division Superintendents  
 Heads, Public and Private Elementary and Secondary Schools

1. The Philippine Sports Association for the Differently Abled-National Paralympic Committee of the Philippines (PHILSPADA-NPC Philippines) under the auspices and authority of the Philippine Sports Commission (PSC), in coordination with the Department of Education, will conduct by cluster the **Training of Trainors, Technical and Classification Seminar for the Differently Abled Persons** on the following dates with respective venues and with the number of participants per clustered regions:

Region	Cluster	Date and Venue	No. of Participants						Medical Classifiers (Doctors/PTs)
			Department of Education			Local Government Unit			
			Athletes	Coaches	Total	Athletes	Coaches	Total	
I	Luzon	September 25-27, 2015 Pili, Camarines Sur	3	5	8	3	5	8	10
II			3	5	8	3	5	8	
III			3	5	8	3	5	8	
IV-A			3	5	8	3	5	8	
IV-B			3	5	8	3	5	8	
V-Bicol			3	5	8	3	5	8	
NCR			10	20	30	10	20	30	
CAR			3	5	8	3	5	8	
<b>TOTAL</b>			<b>31</b>	<b>55</b>	<b>86</b>	<b>31</b>	<b>55</b>	<b>86</b>	
VI	Visayas and Mindanao	October 16-18, 2015 General Santos City (South Cotabato)	3	5	8	3	5	8	10
VII			3	5	8	3	5	8	
VIII			3	5	8	3	5	8	
IX			3	5	8	3	5	8	
X			3	5	8	3	5	8	
XI			3	5	8	3	5	8	
XII			10	20	30	10	20	30	
Caraga			3	5	8	3	5	8	
<b>TOTAL</b>			<b>31</b>	<b>55</b>	<b>86</b>	<b>31</b>	<b>55</b>	<b>86</b>	<b>182</b>

2. The Training and Seminar aim to:
- create awareness to the participants on the sports program of the differently abled in the local/grassroots and in the national level;
  - organize and train coaches and trainors on the proper system of coaching and training of differently abled athletes;
  - establish a pool of coaches, trainors, technical officials and classifiers who will help differently abled athletes in all levels of competitions;
  - install correct classification for virtually impaired and orthopedically handicapped athletes;
  - form a national pool of differently abled athletes, duly recognized by PHILSPADA-NPC Philippines and the PSC; and
  - identify outstanding talents.

3. These activities will have three components:
  - a. Training of the Trainors and Coaches;
  - b. Classification Seminar-Correct Classifications for Visually Impaired and Orthopedically Handicapped Athletes; and
  - c. Talent Identification.
  
4. The Sports to be conducted are the following:
  - a. Athletics;
  - b. Swimming;
  - c. Table Tennis;
  - d. Goalball and Futzal;
  - e. Boccia;
  - f. Wheelchair Basketball; and
  - g. Classification.
  
5. The PHILSPADA-NPC Philippines shall provide the participants with the board and lodging while their transportation and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
  
6. The general guidelines and program of activities are enclosed.
  
7. For more information, all concerned may contact:

**Mr. Dennis G. Esta**

Executive Director

Philippine Sports Association for the Differently Abled-National Paralympic  
Committee of the Philippines (PHILSPADA-NPC Philippines)

Room 101, Building E, Philsports Complex, Pasig City

Telefax Nos.: (02) 636-4884; (02) 635-0375

Email Address: philspada\_npc\_philippines@yahoo.com

Facebook Account: PHILSPADA@groups.facebook.com

8. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUSTRO FSC**  
Secretary

Encls.: As stated

Reference: DepEd Memorandum: No. 150, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

ATHLETICS  
SEMINARS  
SPECIAL EDUCATION

SPORTS  
TRAINING PROGRAMS

Madel: PHILSPADA

0598-September 11, 2015/9-14/10-7

DepED Memorandum No.114, s.2015

October 15, 2015

Training of Trainers, Technical and Classification Seminar for the Differently Abled Persons

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ACKNOWLEDGMENT RECEIPT

RECEIVED BY:

  
**DIOSDADO M. SAN ANTONIO**  
Director IV

\_\_\_\_\_  
Schools Division Superintendent  
Division of: \_\_\_\_\_

\_\_\_\_\_  
District Supervisor  
District of: \_\_\_\_\_

RECEIVED AND DISSEMINATED BY:

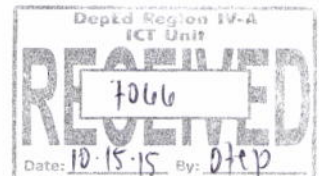
\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Name of School

District: \_\_\_\_\_

Division of: \_\_\_\_\_

**ICT Unit**





**PHILSPADA-NPC PHILIPPINES  
TRAINING THE TRAINERS, TECHNICAL &  
CLASSIFICATION SEMINAR**



## **TTT GUIDELINES**

- 1. AUTHORITY:** The Training the Trainers, Technical and Classification Seminar will be organized by the Philippine Sports Association for the Differently Abled, National Paralympic Committee of the Philippines (PHILSPADA-NPC Philippines) under the auspices and authority of the Philippine Sports Commission (PSC).
  
- 2. OBJECTIVES:** To create awareness of the sports program of the differently abled in the local/grassroots and in the national levels. To organize and train coaches and trainers in the proper system of coaching and training of differently abled athletes. To establish a Pool of Coaches, Trainers, Technical Officials/Classifiers who will help our differently abled athletes in all level of competitions. To install correct classification for visually impaired and orthopedically handicapped athletes will be implemented. To form a National Pool of Differently Abled Athletes, duly recognized by the National Paralympic Committee (PHILSPADA) and the Philippine Sports Commission (PSC) and to Identify outstanding talents.
  
- 3. DATE AND PLACE:**
  - ◆ Luzon Leg
    - Date : September 25-27, 2015
    - Venue : Pili, Camarines Sur
  
  - ◆ Visayas & Mindanao Leg
    - Date : October 16-18, 2015
    - Venue : General Santos City
  
- 4. SPORT:** sports to be conducted (tentative):
  - ◆ Athletics
  - ◆ Swimming
  - ◆ Table Tennis
  - ◆ Goalball & Futzal
  - ◆ Boccia
  - ◆ Wheelchair Basketball
  - ◆ Classification
  
- 5. SCHEDULE:**
  - ◆ **Pre-event: Arrivals:** All Participants from the Province must arrive one day before the start of seminar.
  - ◆ Day 1 – Lectures
  - ◆ Day 2 – Practicum

- ◆ **Day 3 – Talent Identifications**
- ◆ **Post-event: Departure of Participants after the talent identification.**

## 6. OFFICIAL ORGANIZER

Name:

- ◆ Philippine Sports Commission (PSC)
- ◆ PHILSPADA-NPC Philippines
- ◆ Department of Education (DepEd)
- ◆ Department of Interior & Local Government (DILG)
- ◆ Local Government of General Santos City
- ◆ Local Government of Camarines Sur

Postal address: Room 101, Building E, PSC-Philsports Complex, Ultra, Pasig City

E-mail: [philspada\\_npc\\_philippines@pccp.com](mailto:philspada_npc_philippines@pccp.com)

Phone: 2 6364884

Fax: 2 6350375

Contact Person: Mr. Dennis G. Esta, Executive Director

## 7. PARTICIPATION QUOTAS:

All Delegation Participants was composed of the following:

AREA	DATES & VENUES	REGIONS	NUMBER OF PARTICIPANTS						Medical Classifiers (Doctors/PTs)
			Department of Education			LGU's			
			Athletes	Coaches	Total	Athletes	Coaches	Total	
Visayas  Mindanao	October 16-18, 2015  General Santos City (South Cotabato)	VI	3	5	8	3	5	8	10
		VII	3	5	8	3	5	8	
		VIII	3	5	8	3	5	8	
		IX	3	5	8	3	5	8	
		X	3	5	8	3	5	8	
		XI	3	5	8	3	5	8	
		XII	10	20	30	10	20	30	
		CARAGA	3	5	8	3	5	8	
<b>Total</b>	<b>31</b>	<b>55</b>	<b>86</b>	<b>31</b>	<b>55</b>	<b>86</b>	<b>182</b>		
Luzon	September 25- 27, 2015  Pili, Camarines Sur	I	3	5	8	3	5	8	10
		II	3	5	8	3	5	8	
		III	3	5	8	3	5	8	
		IV-A-Calabarzon	3	5	8	3	5	8	
		IV-B-Mimaropa	3	5	8	3	5	8	
		V-Bicol	3	5	8	3	5	8	
		NCR	10	20	30	10	20	30	
		CAR	3	5	8	3	5	8	
		<b>Total</b>	<b>31</b>	<b>55</b>	<b>86</b>	<b>31</b>	<b>55</b>	<b>86</b>	

**8. REGIONAL/PROVINCIAL/MUNICIPAL DELEGATIONS:**

- ◆ Meals – to the organizing committee (Sept. 25-27 and Oct. 16-18 only)
- ◆ Transportation – from local to venue and back, to the participants account
- ◆ Accommodation/Billeting – preferably public school (participants must provide their own sleeping materials & toiletries). Or they can find their own accommodation/hotel-at their own expense.

**9. DOCUMENTS ATTACHED:**

Together with this Guidelines, attached are the following documents:

a. first entry form:

- i. Individual Entry Form
- ii. Entry Form by Number
- iii. Arrival/Departure form



**PHILSPADA-NPC PHILIPPINES**  
**TRAINING THE TRAINERS TECHNICAL & CLASSIFICATION**  
**SEMINARS 2015**

ANNEX 1A

**REGISTRATION FORM**

Region/LGU/ Organization	<input type="text"/>	<b>OFFICIAL</b>
Given Name	<input type="text"/>	2 Photos (Passport size)
Family Name	<input type="text"/>	
Please tick (X) Male <input type="checkbox"/> Female <input type="checkbox"/> Date of Birth	<input type="text"/>	
Address & Contact No.	<input type="text"/>	
Email address	<input type="text"/>	
Sport Field	<input type="text"/>	

In consideration of acceptance of my entry, I do hereby agree the exclusion of liability to the event, PHILSPADA-NPC Philippines, PSC, Local Government, DepEd, the National Sport Association and other sponsors from all claims for injuries and/or damages however caused (whether fatal or otherwise) I may suffer out of the participation in these events. I also release and forever discharge the above groups from all actions, suits, proceedings, claims, demands, losses, damages, penalties and fines however arising (including negligence). I agree to comply with the rules and regulations and intend to participate entirely at my own risk.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date



**PHILSPADA-NPC PHILIPPINES**  
**TRAINING THE TRAINERS TECHNICAL & CLASSIFICATION**  
**SEMINARS 2015**

ANNEX 1B

Region/LGU

Given Name

Family Name

Please tick (X)  
 Male  Female  Date of Birth

**ATHLETES**

2 Photos  
(Passport size)

Address & Contact No.

Sport Classification

Please tick (x)  
 Disability Category

Amputee/OH   
 Visually Impaired   
 Cerebral Palsy   
 Wheelchair

Events Priority Order

No	Event	Best Time
1		
2		
3		

In consideration of acceptance of my entry, I do hereby agree the exclusion of liability to the event, PSC, PHILSPADA-NPC Philippines, Local Government, DepEd, the National Sport Association and other sponsors from all claims for injuries and/or damages however caused (whether fatal or otherwise) I may suffer out of the participation in these events. I also release and forever discharge the above groups from all actions, suits, proceedings, claims, demands, losses, damages, penalties and fines however arising (including negligence). I agree to comply with the rules and regulations and intend to participate entirely at my own risk.

**Name & Signature of Head of Delegation**

Participant's Signature

Date

THIS FORM SHOULD BE RETURNED TO PHILSPADA HEAD OFFICE (FAX: 02 - 6350375 NOT LATER THAN







**PHILSPADA-NPC PHILIPPINES  
TRAINING THE TRAINORS, TECHNICAL & CLASSIFICATION SEMINAR**

**ARRIVAL & DEPARTURE FORM**

<b>&lt;Number of Delegation&gt;</b>			<b>&lt;Wheelchair User&gt;</b>		
	<b>MEN</b>		<b>WOMEN</b>	<b>TOTAL</b>	
<b>Athletes</b>	<input type="text"/>	+	<input type="text"/>	=	<input type="text"/>
<b>Officials</b>	<input type="text"/>	+	<input type="text"/>	=	<input type="text"/>
<b>Delegation</b>	<input type="text"/>	+	<input type="text"/>	=	<input type="text"/>
<b>&lt;Flight/Boat/Bus Schedule&gt;</b>					
<b>Arrival</b>					
Date	Departure from				
<input type="text"/>	<input type="text"/>				
Airline/Boat/Bus	Flight/Boat/Bus Number	Arrival Time			
<input type="text"/>	<input type="text"/>	<input type="text"/>			
<b>Departure</b>					
Date	Departure to				
<input type="text"/>	<input type="text"/>				
Airline/Boat/Bus	Flight/Boat/Bus Number	Departure Time			
<input type="text"/>	<input type="text"/>	<input type="text"/>			

\_\_\_\_\_  
Delegation Head

\_\_\_\_\_  
Date