



Republic of the Philippines
Department of Education



Website: <http://www.deped.gov.ph>

Office of the Undersecretary

MEMORANDUM

TO : REGIONS III, IV-A, IV-B, V, VII, IX and NCR
 - REGIONAL DIRECTORS
 - SCHOOLS DIVISION SUPERINTENDENTS
 - REGIONAL/DIVISION PHYSICAL FACILITIES COORDINATORS
 - DEPED PROJECT ENGINEERS
 - OTHERS CONCERNED

FROM : *F. Varela*
 FRANCISCO M. VARELA
 Undersecretary

SUBJECT : AMENDMENTS TO THE MEMORANDUM DATED 07 APRIL 2015 ENTITLED
 "IMPLEMENTATION OF THE REPAIR AND REHABILITATION OF SCHOOL
 BUILDINGS AFFECTED BY TYPHOON GLENDA AND ZAMBOANGA SIEGE
 UNDER THE 2014 QUICK RESPONSE FUND (QRF) AND 2014-2015 BEFF
 REPAIR FUNDS"

DATE : 05 June 2015

*To: DSS
 For your guidance & compliance,
 please:
 Pls. send plan &
 J. Varela*

With regard to the abovementioned subject, letters b. and e. of the said Memorandum should read:

- b. Procurement shall be based on SARO No. BMB-B-15-0005377 dated May 16, 2015. Corresponding sub-SAROs shall be downloaded to the respective **Division Offices** upon submission of the documents listed below. Thus, procurement shall be made Short of Awarding and the Notice of Award (NOA) shall be issued upon receipt of the sub-SARO.
 - (1) Bid Evaluation Report showing an analysis of all Bids received;
 - (2) Copy of the bids of the lowest calculated and responsive bid; and
 - (3) Resolution to Award.
- e. The **Division Engineer** shall validate actual accomplishment and recommend issuance of payments, Certificates of Completion and Certificates of Acceptance to the **Schools Division Superintendent**. Attached are the proforma Statement of Work Accomplishment (per project and per cluster), Certificate of Completion (per project and per cluster) and Certificate of Acceptance (per project and per cluster).

For your guidance and compliance.

