




Republic of the Philippines
Department of Education

Tanggapan ng Kalihim
Office of the Secretary

MEMORANDUM

FOR : DEPED ARMM REGIONAL SECRETARY,
ALL REGIONAL DIRECTORS and
ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
REYNALDO D. LAGUDA
Assistant Secretary and Chief of Staff

SUBJECT : DATA MANAGEMENT AND INFORMATION TECHNOLOGY WORKSHOP
FOR SY 2015-2016 IMPLEMENTATION

DATE : 1 June 2015

*To: SDSs
for your information
& appropriate action, please.
Thank you
John Cleve
1 June 2015*

The Department of Education has facilitated implementation of the Enhanced Basic Education Information System (EBEIS) and Learner Information System (LIS) and spearheaded procurement of computer packages for all public schools under the DepEd Computerization Program (DCP).

In this regard, the **Data Management and Information Technology Workshop for SY 2015-2016 Implementation** will be conducted.

Date and Venue	Tagaytay International Convention Center, Tagaytay City	Ecotech, Lahug, Cebu	Davao City (Venue to be announced)
June 8-9	Region III	Region VIII	
June 10-11	Region I	Region IX, ARMM	
June 15-16	Region II, CAR		Region XI, Region XIII
June 17-18	Region IV-B, Region V		Region X, Region XII
June 22-23	Region IV-A	Region VII	
June 24-25	NCR	Region VI	

The following are the objectives of the two-day workshops:

1. Explain the processes and guidelines in using the Enhanced Basic Education Information System and Learner Information System for registering, enrolling and updating learner profiles from Public Schools, Private Schools and Alternative Learning System;
2. Capacitate participants to train the school heads and learning facilitators;
3. Gather feedback on the current use of the information system and technology in schools;
4. Communicate and gather updates on the status of DCP batches to participants;
5. Clarify and strengthen the roles and responsibilities of Planning Officers, ICT Coordinators, Division ALS Facilitators and Private Schools Supervisors in the implementation of projects at their respective levels
6. Enlist their commitment and participation to agreed activities and timelines

The following personnel are required to attend their respective workshops:

Regional Office

- Information Technology Officer I
- Policy, Planning and Research Division Chief Education Supervisor
- Policy, Planning and Research Division Education Program Supervisor **or** Planning Officer III
- Curriculum and Learning Management Division Education Program Supervisor for Alternative Learning System
- Quality Assurance Division Chief Education Supervisor

Division Office

- Information Technology Officer I
- Senior Education Program Specialist for Planning
- Planning Officer III
- Alternative Learning System Coordinator
- Private Schools Coordinator

The program will begin at exactly 8:00AM of the first day and end at 6:00PM of the second day. Participants are not allowed to leave before the program ends.

Earliest check-in allowed is 3:00PM of the day before the workshop, while the latest check-out allowed is 10:00AM of the day after the workshop. Meals will be provided from dinner of the day before the workshop and breakfast of the day after the workshop. These will be charged against PMIS funds subject to usual accounting and auditing rules and regulations.

Transportation, other meals and incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.

For clarifications or inquiries, you may contact Mr. Ariel Tandingan through (02)6353958 or ariel.tandingan@deped.gov.ph.

