



Republic of the Philippines
Department of Education

23 JUN 2015

DepEd MEMORANDUM
No. **66**, s. 2015

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 18, 2015** to **July 17, 2015**.

2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m. but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.

3. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours difference is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.

4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

References:

DepEd Memorandum: No. 69, s. 2014
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS

EMPLOYEES

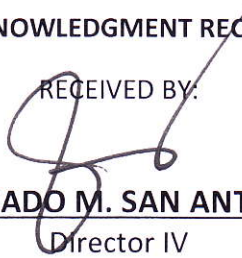
OFFICIALS

Madel: Ramadan
0331-June 8, 2015/6-10/6/17

Office Hours for Muslims During the Month of Ramadan

ACKNOWLEDGMENT RECEIPT

RECEIVED BY:



DIOSDADO M. SAN ANTONIO
Director IV

Schools Division Superintendent
Division of: _____

District Supervisor
District of: _____

RECEIVED AND DISSEMINATED BY:

School Principal

Name of School

District: _____

Division of: _____

