



DEPARTMENT OF EDUCATION  
OFFICE OF THE UNDERSECRETARY  
FOR REGIONAL OPERATIONS

MEMORANDUM

TO: All Regional Directors  
All Schools Division Superintendents  
Senior High School Implementation Teams  
Cc: Undersecretaries  
Assistant Secretaries

SUBJECT: SHS Facilities to be Funded or Funded by Partners

DATE: May 11, 2015

To: SDSS  
For your strict  
compliance, please.  
Thank you. God Bless!  
J. M. 2015

As the Department finalizes the list of Senior High School providers nationwide, all Schools Division Superintendents are tasked to submit an inventory of SHS facilities to be funded or funded by partners (LGU, legislators, private donors, organizations, etc.) by May 27, 2015 (Wednesday) at 10:00AM. All submissions must be sent to [jose.caluag@deped.gov.ph](mailto:jose.caluag@deped.gov.ph) and must follow the format specifications below:

1. Download the Microsoft Excel template from <http://tinyurl.com/SHSFacilitiesPartners> (submissions that do not use the specified template will not be accepted)
2. Filename - [Region]-[DivisionName]-SHSFP.xls (e.g. "Region1-IlocosSur-SHSFP.xls" or "NCR-PasayCity-SHSFP.xls" or "Region10-LanaoDelNorte-SHSFP.xls")
3. Email Subject - [Region]-[Division Name]-SHSFP (same as filename format)

For queries, you may contact the SHS Technical Assistant assigned to your region or contact this office via (02) 633-7203.

For your information and compliance. Thank you!

  
RIZALINO D. RIVERA  
Undersecretary



