




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGION IV-A CALABARZON  
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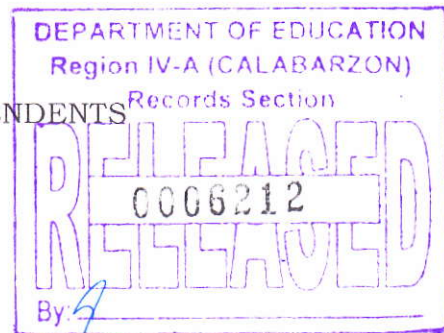
**MEMORANDUM**

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM :   
**ANN GERALYN T. PELIAS**  
Chief Administrative Officer  
**Officer-in-Charge**  
**Office of the Regional Director**

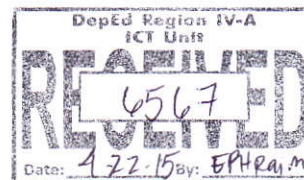
SUBJECT : SUBMISSION OF NEEDED NUMBER OF TEACHERS GUIDES (TGs) AND LEARNERS MATERIALS (LMs) FOR FY 2015 AND FY 2016

DATE : April 22, 2015



In line with the effective implementation of the K – 12 Basic Education Program (BEP) on meeting the needs of Instructional Materials of Schools Division Offices (SDOs), please submit the needed number of Teachers Guides (TGs) and Learners Materials (LMs) for kindergarten and Grades 1-10 per learning area for FY 2015 and FY 2016 on or before April 27, 2015 through e-mail at [td\\_calabarzon@yahoo.com](mailto:td_calabarzon@yahoo.com) following the attached template.

For immediate compliance.



**Needed TGs and LMs per Divison FY 2015 & FY 2016**

SDO: \_\_\_\_\_

Grade Level	Needed Instructional Materials (IMs)					
	No. of TGs		No. of LMs		Total	
	FY 2015	FY 2016	FY 2015	FY 2016	FY 2015	FY 2016
Kindergarten * (Titles) *						
Grade 1 * (Titles) *						
Grade 2 * (Titles) *						
Grade 3 * (Titles) *						
Grade 4 * (Titles) *						
Grade 5 * (Titles) *						
Grade 6 * (Titles) *						
Grade 7 * (Titles) *						
Grade 8 * (Titles) *						
Grade 9 * (Titles) *						
Grade 10 * (Titles) *						
<b>Total</b>						

Attested by: (SDS)

Prepared by: \_\_\_\_\_