



Republic of the Philippines  
**Department of Education**

26 FEB 2015

DepEd MEMORANDUM  
No. **13**, s. 2015

**NATIONAL RESEARCH CONFERENCE ON STRENGTHENING SCHOOL-BASED  
MANAGEMENT FOR THE EFFECTIVE IMPLEMENTATION  
OF THE K TO 12 CURRICULUM**

To: Bureau Directors  
Regional Directors  
Schools Division Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. Cognizant of the enormous contribution of educational research as an effective management tool in developing strategic planners, policy makers and transformational leaders, the Department of Education (DepEd) Regional Office XII, in cooperation with SOCKSARGEN [South Cotabato, Sultan Kudarat, Sarangani, General Santos City] Association of Schools Division Superintendents (SDSs) and Assistant Schools Division Superintendents (ASDs), and in collaboration with the Planning Service-Policy Research and Development Division (PS-PRD) of the DepEd Central Office, will hold the **National Research Conference on Strengthening School-Based Management for the Effective Implementation of the K to 12 Curriculum** with the theme *Sustaining Breakthrough in Maximizing Resources for Effective K to 12 Education* from April 16 to 18, 2015 at The Farm @ Carpenter Hill, City of Koronadal.
2. The Conference aims to:
  - a. showcase the best educational research papers conducted towards strategically improving access, quality and governance of basic education;
  - b. present updates on the latest research techniques and trends;
  - c. provide opportunities among educators to further enhance their research skills; and
  - d. promote culture of research in aid of evidenced-based policy formulation.
3. The target participants are research practitioners and enthusiasts in DepEd, in particular the division/district supervisors, school heads and master teachers. The researchers and policy makers from National Research Institutes, State Universities and Colleges (SUCs), and Higher Education Institutions (HEIs) are also invited.
4. The Regional Directors shall endorse five research projects for each of the three categories (access, quality and governance) for oral and poster presentation undertaken in their respective regions. The submission of the list of official entries to the Office of the Regional Director, DepEd Region XII shall not be later than **March 14, 2015**. These may be submitted through fax no.: (083) 228-8825 while the full version of the papers shall be forwarded to email address: [region12@deped.gov.ph](mailto:region12@deped.gov.ph).
5. The registration fee of Three Thousand Pesos (P 3,000.00) shall be collected from each participant and each research presenter. It will cover breakfast (2), a.m. and p.m. snacks (4), lunch (2), as well as other operational expenses. The registration fee shall be charged to the Maintenance and Other Operating Expenses (MOOE) or local funds subject to the usual accounting and auditing rules and regulations.

6. The following documents are enclosed for reference:

- a. Enclosure No. 1 - Guidelines on the National Research Conference; and
- b. Enclosure No. 2 - Registration Form.

7. For more information, all concerned may contact **Dr. Glenn A. Bisnar**, Research Conference Convenor, Department of Education (DepEd) Regional Office XII, City of Koronadal at telefax no.: (083) 228-8825, mobile phone no: 0919-528-4801 or through the following email addresses: [glennmave@gmail.com](mailto:glennmave@gmail.com); [region12@deped.gov.ph](mailto:region12@deped.gov.ph); [depedregionxii@yahoo.com](mailto:depedregionxii@yahoo.com).

8. Immediate dissemination of this Memorandum is desired.



**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCE  
OFFICIALS  
RESEARCH OR STUDIES

Rhea/D-DM Call for Papers for the National Research Conference  
0107/February 13, 2015/2-18-15

DepED Memorandum No.13, s.2015

February 26, 2015

National Research Conference on Strengthening School-Based Management  
for the Effective Implementation of the K to 12 Curriculum

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**ACKNOWLEDGMENT RECEIPT**

RECEIVED BY:

  
**DIOSDADO M. SAN ANTONIO**  
Director IV

\_\_\_\_\_  
Schools Division Superintendent  
Division of: \_\_\_\_\_

\_\_\_\_\_  
District Supervisor  
District of: \_\_\_\_\_

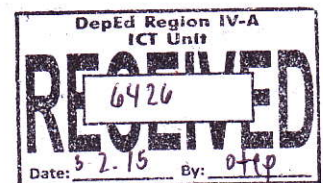
**RECEIVED AND DISSEMINATED BY:**

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Name of School

District: \_\_\_\_\_

Division of: \_\_\_\_\_



## NATIONAL RESEARCH CONFERENCE GUIDELINES

1. The research conference is open to all research practitioners and enthusiasts in the education sector and academe, which include but not limited to Division and District Supervisors, School Heads and Master Teachers. The researchers and policy makers from National Research Institutes, State Universities and Colleges (SUCs) and Higher Education Institutions, (HEIs) are also invited. Further, the Australia Awards Scholars are also encouraged to present their Re-Entry Action Plan (REAP) Papers in this conference.

2. With the theme: "*Sustaining Breakthrough in Maximizing Resources for Effective K to 12 Education*," the Conference shall focus on showcasing **project research** conducted in the school, district, division and regional level to identify and address problems related to access, quality and governance of basic education.

3. The conference will be conducted based on the standards used in research fora in the local and international venues. The management of the conference will be the call of DepEd Regional Office XII in strong collaboration with the Planning Service – Policy Research and Development Division (PRD) of DepEd Central Office.

4. Paper presenters are required to submit to the Registration Committee one (1) copy of the complete research paper not later than March 13, 2014 through its official regional email address: [region12@deped.gov.ph](mailto:region12@deped.gov.ph). It shall not exceed 3,000 words (about 10 pages, double space, in short size bond paper, using Times New Roman with a font size of 12).

5. The full version of the paper with the "author, date" in-text referencing format, shall have the following parts:

- Title
- Abstract (not more than 300 words)
- Introduction (including statement of the problem and review of literature)
- Research Questions
- Methodology and Research Design (including conceptual/theoretical framework, research respondents and instruments)
- Results and Discussion (presented vis-a-vis the research questions)
- Conclusion & Recommendation (presented vis-à-vis the results and findings)
- References

6. Paper presenters shall be guided by the following pointers:

- a. The oral presentation shall last for 15 -20 minutes per Oral Presenter with additional 10 minutes for open forum.
- b. The electronic copy of the presentation should be given to the Conference Secretariat at least 30 minutes before the presentation.
- c. The presenters may distribute handouts / brochures in electronic and/or hard copies to interested participants.

7. Each Paper Presenter will present the gist of the following: Introduction; Literature Review; Research Questions/Objectives; Conceptual Framework; Methodology & Research Design; Summary of Findings; Results & Discussion; and Conclusion & Recommendations.

8. For poster presentation, presenters are advised to use vertical (portrait) lay out measuring about 48x36 inches. The font size is from 16-18. The poster should include the Abstract, Introduction, Research Questions, Research Design, Results & Discussions, Conclusions & Recommendation, and References. For uniformity, poster presentation should be framed with a stand. It shall be displayed on the designated area in the morning of Day 1 of the Conference.

9. The indicative program of activities of the three-day conference shall be:

<b>Date/Time</b>	<b>Activities</b>
<b>April 16</b>	
10:00–12:00 nn	Distribution of Conference Kits
1:00- 2:00 pm	Opening Program
2:00 -3:30 pm	Plenary Talk 1: Research Agenda of the Department of Education
3:30- 5:00 pm	Poster Presentation Session
<b>April 17</b>	
8:00 – 9:30 am	Plenary Talk 2: The Cutting Edge of Research Methodology with Open Forum
10:00-10:30 am	1 <sup>st</sup> Paper Presentation Session
10:30-11:00 am	2 <sup>nd</sup> Paper Presentation Session
11:00-11:30 am	3 <sup>rd</sup> Paper Presentation Session
11:30-12:00 nn	4 <sup>th</sup> Paper Presentation Session
12:00-1:00 pm	Lunch Break
1:00-1:30 pm	5 <sup>th</sup> Paper Presentation Session
1:30 -2:00 pm	6 <sup>th</sup> Paper Presentation Session
2:00-2:30 pm	7 <sup>th</sup> Paper Presentation Session
2:30 -3:00 pm	8 <sup>th</sup> Paper Presentation Session
3:00 -3:30 pm	9 <sup>th</sup> Paper Presentation Session
3:30-4:00 pm	10 <sup>th</sup> Paper Presentation Session
4:00-4:30 pm	11 <sup>th</sup> Paper Presentation Session
4:30-5:00 pm	12 <sup>th</sup> Paper Presentation Session
<b>April 18</b>	
8:00 –10:00 am	Plenary Talk 3: Promoting a Culture of Research in Aid of Policy Formulation with Open Forum
10:00-12:00 nn	Closing Ceremony

10. The proforma for the research entry shall be as follows:

## PROFORMA FOR RESEARCH ENTRY

**Research Title:** \_\_\_\_\_

**Research Proponent/s:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**School/Institution:** \_\_\_\_\_

**FULL VERSION OF THE RESEARCH**  
(Not exceeding 3,000 words should be strictly followed)

11. The **rubrics** to be used in screening the paper and for judging the “Best Papers” for both oral and poster presentation category is presented as follows:

Criteria	Indicators	Rating		
		Excellent	Good	Fair
<b>Clear Focus (20%)</b>	<ul style="list-style-type: none"> <li>• The research topic is clear.</li> <li>• It is relevant to the conference theme</li> <li>• It is clearly introduced at the beginning of the paper.</li> <li>• The body of the paper and its conclusion are clearly related to the topic.</li> </ul>	All the 4 indicators  (20 pts.)	Only 2 - 3 indicators  (18 pts.)	Only 1 indicators  15 pts.)

<b>Research (25%)</b>	<ul style="list-style-type: none"> <li>• The research design used is appropriate based on the research problem.</li> <li>• The paper contains enough information to back up its ideas.</li> <li>• The research question was addressed.</li> <li>• Extensive data analysis is evident</li> <li>• There are enough sources of information.</li> <li>• The sources are reliable.</li> <li>• They are recent.</li> <li>• They are varied and balanced, especially on controversial issues.</li> <li>• When appropriate, the paper used different types of resources such as books, journals, newspapers, interviews, or the internet</li> </ul>	All the 9 indicators  (25 pts.)	Only 5- 8 indicators  (22 pts.)	Only 1-4 indicators  (20 pts.)
<b>Reasoning and Organization (25%)</b>	<ul style="list-style-type: none"> <li>• The key concepts are defined and presented in a clear way.</li> <li>• The paper's argument follow a logical outline</li> <li>• The parts of the paper are coherent.</li> <li>• They are logically connected.</li> <li>• The information is presented clearly.</li> <li>• When appropriate, the paper used related statistics, tables, and/ or graphs which are properly labeled</li> <li>• The author introduced every quotation and cited its source properly.</li> </ul>	All the 7 indicators  (25 pts.)	Only 4 - 6 indicators  (22 pts.)	Only 1-3 indicators  (20 pts.)
<b>Documentation (15%)</b>	<ul style="list-style-type: none"> <li>• The information is documented in the body of the paper.</li> <li>• The sources were cited using the APA Style.</li> <li>• Complete and proper referencing was evident</li> <li>• The literature review identified the gap that will be addressed by the research</li> </ul>	All the 4 indicators  (15 pts)	Only 3 indicators  12 pts.)	Only 1-2 indicators  (10 pts.)
<b>Writing Mechanics (15%)</b>	<ul style="list-style-type: none"> <li>• The paper is free of grammatical errors.</li> <li>• It is free from spelling and typographical errors.</li> <li>• The sentences are brief but precise and free of unnecessary jargon.</li> <li>• The paper adhered to the prescribed format.</li> </ul>	All the 4 indicators  (15 pts.)	Only 3 indicators  (12 pts.)	Only 1-2 indicators  (10 pts.)

12. The paper shall undergo pre-screening process by the Screening Committee. Based on the rubrics, a paper needs to have a rating of at least 85% so that it shall be accepted for poster presentation, and at least 90% for oral presentation.

13. Aside from the Certificates of Awards to be conferred to the winning presenters, cash prizes shall also be given to the three (3) best presenters of both oral and poster category. The decision of the judges will be final and executory.



(Enclosure No. 2 to DepEd Memorandum No. 13, s. 2015)

**NATIONAL RESEARCH CONFERENCE**

The Farm @ Carpenter Hill, City of Koronadal

**REGISTRATION SHEET**

Region: \_\_\_\_\_

	<b>Name (Surname, First Name, M.I.)</b>	<b>Position</b>	<b>Division/School</b>
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(Please use other sheets if needed)

\_\_\_\_\_  
Regional Director