



February 11, 2015

Mr. Diosdado M. San Antonio  
OIC-Director  
Department of Education - Region IV-A

Dear OIC-Director San Antonio:

Greetings from the Civil Service Commission!

In line with its vision to become Asia's Leading Center of Excellence for Strategic Human Resource and Organization Development (HR/OD), the Civil Service Commission (CSC), through Memorandum Circular (MC) No. 26, s. 2014 and pursuant to CSC Resolution No. 1401514 dated October 20, 2014, has promulgated the conduct of the **CSI Leadership Series** on a quarterly basis. The program is a one-day learning and networking event among government executives, managers, and division chiefs designed to inspire them and to think about successful leadership and management. It aims to promote the ideals and best practices from stories of successful leaders or individuals who made an impact to their respective organizations or to the people whom they serve. The event will also provide participants with updates and emerging trends in the field of leadership and management.

The 1<sup>st</sup> Quarter offering of the CSI Leadership Series for 2015 will be on **March 18, 2015**, from 8:00 a.m. to 5:00 pm at the **SEAMEO INNOTECH** located at **Commonwealth Avenue, Diliman, Quezon City** with the theme **"Mentoring and Coaching for Organizational Excellence"**. The CSC has stated an impressive bench of international and local speakers who are experts on mentoring and coaching. Like its successful maiden conduct last November 19, 2014, the CSI Leadership Series promises rich and insightful discussion and sharing of experiences on the theme. Also, participants will be given the opportunity to ask or clarify matters to contextualize underlying issues and concerns on mentoring and coaching.

In this regard, we are pleased to invite you and your senior officers preferably holding executive, managerial or division chief positions to this learning and development opportunity. An amount of P5,000.00 per participant, as prescribed in the abovementioned MC will be collected to cover training fee, learning kit, and meals during the event. A certificate of completion with a credit of eight (8) training hours on leadership and management will be distributed at the end of the session. Participants are required to register online through [csc.gov.ph](http://csc.gov.ph) (events calendar).

For more information, please contact Mr. Mark Malitan or Ms. Agustina Peñalosa of the Civil Service Institute (CSI), at Telephone Nos.: 931-4182, 931-7935 loc. 301-303 or 0927 789-3737 and at email address [leadership@csi.csc.gov.ph](mailto:leadership@csi.csc.gov.ph).

Thank you.

Very truly yours,

  
**ARTHUR LUIS P. FLORENTIN**  
Executive Director IV

*TO: ARD Quezon  
SDSS  
For your information  
& appropriate action, please.  
Thank you. Jol Plan!  
Feb 2015*

