



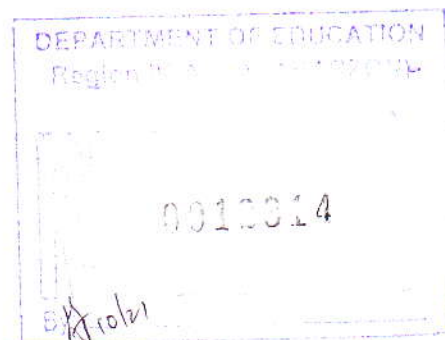
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-CALABARZON
Karangalan Village, Gate 2
Cainta, Rizal



MEMORANDUM

TO : All Schools Division Superintendents

FROM : 
BEATRIZ G. TORNO
Director III
Officer-In-Charge
Office of the Regional Director



SUBJECT : **PARTICIPANTS TO THE FACILITATORS TRAINING ON THE NEW ROLES, FUNCTIONS AND STRUCTURE OF THE RATIONALIZED SCHOOLS DIVISION OFFICE**

DATE : October 16, 2014

Per DepEd Memorandum dated October 13, 2014 re: Facilitators Training on the New Roles, Functions and Structure of the Rationalized Division Office on October 27-30, 2014 at DAP, Tagaytay City, please inform the following Assistant Schools Division Superintendents (ASDSs) and EPSs-HRDD to attend the said training :

NAME	DESIGNATION	DIVISION
1. Mr. Celedonio Balderas	OIC-ASDS	Quezon
2. Dr. Cecil Carandang	OIC-ASDS	Tanauan City
3. Dr. Lourdes T. Bermudez	OIC-ASDS	Calamba City
4. Ms. Cherry Lou De Mesa	OIC-ASDS	Rizal
5. Ms. Angelina Castillo	Education Program Supervisor	Quezon Province
6. Ms. Cristina Salazar	Education Program Supervisor	Antipolo City

Expenses relative to this activity such as meals and accommodation of the participants shall be shouldered by NEAP while transportation and other incidental expenses shall be charged against local funds subject to the regular accounting and auditing rules and regulations. The first meal to be served will be dinner of October 26, 2014 and last meal will be dinner of October 30, 2014.

Immediate dissemination of this Memorandum to all concerned is earnestly desired.

The Program Delivery System is responsible for establishing the processes, structures and standards to ensure that professional development programs are:

- managed effectively by program management staff
- facilitated by competent trainers
- considerate of the needs of trainees, including those with disability
- supported by opportunities for job-embedded learning
- monitored and evaluated to ensure quality

Received: Joseph
10.21.14
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