



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGION IV-A CALABARZON

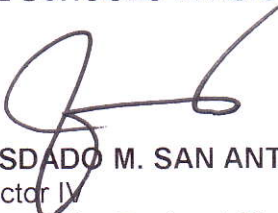
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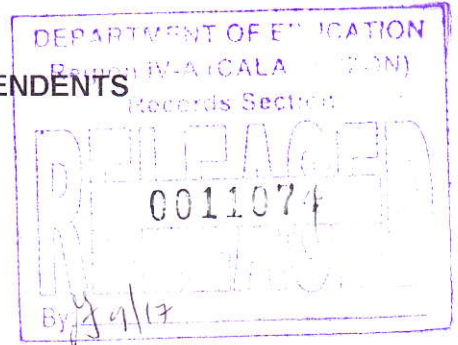
MEMORANDUM

To : ALL SCHOOLS DIVISION SUPERINTENDENTS

From :  DIOSDADO M. SAN ANTONIO  
Director IV  
Office of the Regional Director

Subject : **RESETTING OF THE SCHEDULE FOR THE TRAINING WORKSHOP ON MEDIATION**

Date : September 15, 2014



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In lieu of the availability of Resource Persons, the Training – Workshop on Mediation will be rescheduled **from September 24-25, 2014 to September 29-30, and October 1, 2014**. Registration of participants will start at 7:30 am of Day 1 (September 29, 2014) and the opening program will commence at 8:30 am. The first meal to be served is breakfast while the last meal will be pm snacks of the last scheduled day.

Immediate dissemination of this Memorandum to all concerned is earnestly desired.

Received: Joseph  
9/17/14  
6063

September 12, 2014

**DR. DIOSDADO M. SAN ANTONIO**  
Regional Director  
Department of Education Region IV-A  
Gate 2, Karangalan Village,  
Cainta, Rizal

Dear Dr. San Antonio,

We wish to provide you with the updated proposal on the mediation training for officials of the Department of Education. Please be informed a complete mediation course runs for 80-hours. However, as discussed with Atty. Cawilan, we can divide the mediation course into three (3) tracks in order to address the time constraints of the participants.

**FULL MEDIATION COURSE**

The full-course on mediation will consist of a 5-day classroom training program and 10-day practical internship:

*Stage 1 – Basic Classroom Training (3 days)*

Standard rate: P300,000

Discounted Rate: Php150,000 (applicable for Deped 4A only)

This 24-hour workshop will consist of lectures, simulation activities, audio-visual presentations and group discussions on the basic skills in mediation. The CoRe Group's training team will be composed of one (1) lead trainer, one (1) co-facilitator, and a training assistant.

*Stage 2 – Advanced Classroom Training (2 days)*

Standard rate: P200,000

Discounted Rate: Php100,000 (applicable for Deped 4A only)

This shall consist of 16 hours of advanced skills training. The course goes beyond mediation and provides trainees with essential tools for handling conflicts involving a larger group of people.

*Stage 3 – Practical Internship Program & Assessment (10 days)*

Standard rate: P500,000

Discounted Rate: Php300,000 (applicable for Deped 4A only)

This stage envisions to expose trainees on real-life cases. Trainees shall be required to handle at least three (3) cases each in a period of ten (10) days that will be supervised by two (2)

professional mentors. *This stage shall require the DepEd to set aside/prepare mediatable cases that may be handled by the trainees. The DepEd is also asked to provide a venue for the internship. The venue may be a multipurpose hall or a combination of 1 conference room and 1 large office.*

**Program Cost:**

Rates of each stage are indicated above.

- ✓ This rate is *inclusive* of the program fee, professional fees of training team and training handouts.
- ✓ This rate is *exclusive* of the training venue, meals and training equipment. This is also exclusive of travel expenses of the training team and participants.
- ✓ Each training batch shall have a maximum of thirty (30) participants. However, we shall allow an additional ten (10) participants for Deped 4A, applicable for this proposal alone.

**General Terms and Conditions:**

1. All materials used during the program such as manuals, audio and video materials, cases, exercises, simulations and role plays shall be the exclusive property of the CoRe Group, and may not be used in full or in part without the expressed written clearance from the CoRe Group.
2. Amount above is exclusive of applicable taxes.

We hope that you find this proposal in order. For any questions, please feel free to contact us at any time. Thank you and we look forward to working with you soon.

Very truly yours,



**MIA Q. CORPUS**  
Executive Director

## ANNEX A:

### *About The CoRe Group*

The Conflict Resolution Group Foundation, Inc. (CoRe Group) is a non-profit, non-stock foundation established in April 2002 by the late Annabelle Abaya, former Presidential Spokesperson and Presidential Advisor for Peace. Its advocacy is to firmly and vigorously grow the seeds of mediation across the country and the Asia-Pacific Region.

The CoRe Group consists of dedicated individuals whose declared purpose is to celebrate human diversity. Believing that people in conflict are often blocked from knowing and revealing their true need, the CoRe Group's mission is to promote mediation as the people's first choice in conflict resolution. Worldwide, the use of mediation has revealed that disputes are addressed effectively and swiftly, with durable and mutually satisfying outcome, while saving expensive time, effort, and resources.

Our prime goal is to promote empowerment and recognition, responsibility-taking and non-adversarial communication as a means to resolve conflicts in the family, organization, community and society. It is with this goal that we advocate mediation.

### *Areas of Expertise*

- a. **Training and consultancy.** The CoRe Group has trained over 3,000 individuals in alternative dispute resolution in the past decade. We have provided training, program development and systems installation services, among others, to the *Asian Development Bank, Supreme Court, Bangko Sentral ng Pilipinas, the Department of Justice, the National Labor Relations Commission, Commission on Higher Education, the Department of Trade and Industry, the Office of the Ombudsman* and some of the largest business institutions in the nation. Pilot mediation programs conducted for several agencies have resulted to a *consistent settlement rate of more than 90%* of all cases handled.
- b. **Mediation Service.** Our large pool of trained mediators has handled disputes ranging from civil to criminal cases, family and estate proceedings, to labor and contract disputes. Our specializations are the use of mediation in:
  - Judicial Reform
  - Workplace
  - Business to Business
  - Business to Government
  - Intellectual Property Rights
  - Domestic and Family Conflicts
- c. **Dialogue Facilitation.** The CoRe Group has assisted in facilitation of large-scale disputes between government, corporation and / or communities through collaborative dialogue processes. We have also provided services to corporations in the enhancement of their corporate social responsibility programs. A few government agencies have sought our expertise in arriving at policies that resulted from genuine consultation processes.

Should you have any questions, you may contact Ms. Apple Alejandro at tel. nos. 632-9356 and 635-9982.