



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON
 Gate 2, Karangalan Village, Cainta Rizal
 Email: deped_ro4a@yahoo.com Fax: (02)682-2114



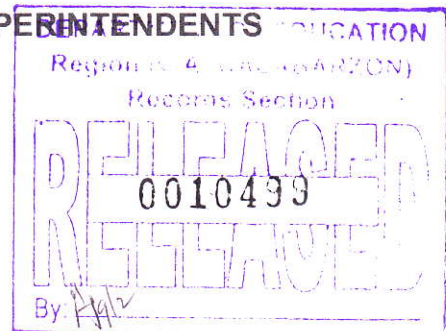
MEMORANDUM

To : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

From : **DIOSDADO M. SAN ANTONIO**
 Director IV

Subject : **SUBMISSION OF REPORTS ON DEVELOPMENT PRIORITY NEEDS THAT CAN BE ADDRESSED THROUGH FORMAL TRAINING AND FEEDBACK ON THE IMPACT OF TRAININGS ATTENDED**

Date : September 1, 2014



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DepEd Region IV-A is committed to provide its members with opportunities to grow professionally and personally thus make a meaningful contribution to the attainment of its Vision, Mission and Core Values.

In this connection, this office requests all schools division to submit the following reports:

1. Top ten priority professional development needs that can be addressed through formal training
2. Feedback on the impact of trainings attended in the pursuit of their daily performance of functions

Attached herewith are templates (forms 1&2) to fill out as regards to this matter. Kindly email the reports at td_calabarzon@yahoo.com on or before September 30, 2014.

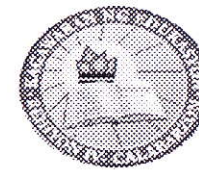
Immediate compliance to this Memorandum is desired.

T&D/nls

Received: Joseph
 9/2/14
 6018



Republic of the Philippines
Department of Education
Region IV-A



FORM 1
PROFESSIONAL DEVELOPMENT PRIORITY NEEDS
for Teaching Personnel

Division: _____

DEVELOPMENT NEEDS	OVER - ALL BASELINE COMPETENCY LEVEL (1-5, reference RPMS)	TARGET COMPETENCY PER		
		Year 1	Year 2	Year 3
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Prepared by:

Name: _____

Position: _____

School: _____

Noted by:

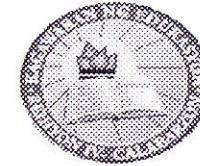
Schools Division Superintendent

Signature over printed name

Date: _____



Republic of the Philippines
Department of Education
Region IV-A



FORM 1
PROFESSIONAL DEVELOPMENT PRIORITY NEEDS
for Non-Teaching Personnel

Division: _____

DEVELOPMENT NEEDS	OVER - ALL BASELINE COMPETENCY LEVEL (1-5, reference RPMS)	TARGET COMPETENCY PER		
		Year 1	Year 2	Year 3
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Prepared by:

Name: _____

Position: _____

School: _____

Noted by:

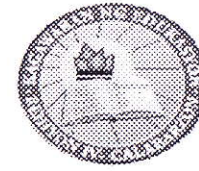
Schools Division Superintendent

Signature over printed name

Date: _____



Republic of the Philippines
Department of Education
Region IV-A



FORM 1
PROFESSIONAL DEVELOPMENT PRIORITY NEEDS
for School Heads

Division: _____

DEVELOPMENT NEEDS	OVER - ALL BASELINE COMPETENCY LEVEL (1-5, reference RPMS)	TARGET COMPETENCY PER		
		Year 1	Year 2	Year 3
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Prepared by:

Name: _____

Position: _____

School: _____

Noted by:

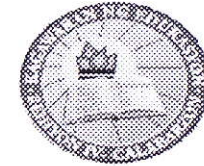
Schools Division Superintendent

Signature over printed name

Date: _____



Republic of the Philippines
Department of Education
Region IV-A



FORM 1
PROFESSIONAL DEVELOPMENT PRIORITY NEEDS
for Supervisors

Division: _____

DEVELOPMENT NEEDS	OVER - ALL BASELINE COMPETENCY LEVEL (1-5, reference RPMS)	TARGET COMPETENCY PER		
		Year 1	Year 2	Year 3
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Prepared by:

Name: _____

School: _____

Position: _____

Noted by:

Schools Division Superintendent

Signature over printed name

Date: _____



Republic of the Philippines
Department of Education
Region IV-A
FORM 2



**FEEDBACK ON THE IMPLICATION OF TRAININGS ATTENDED
IN PERFORMANCE OF DAILY FUNCTIONS**

Division: _____

TRAININGS ATTENDED	DATE	PARTICIPANTS	IMPACT OF TRAININGS IN THE PERFORMANCE OF DAILY FUNCTIONS
1. Basic course on School-Based Management(BCSBM) Focus: Bridging and Transformational Leadership 2. Transformational Leadership Training for Executives 3. Training of Trainers on Simplified Accounting and Procedures, Reporting and Recording for School Heads of Non-implementing Unit Schools 4. Training of Trainers on Instructional Leadership Competence for School Heads 5. Training of Trainers on English Proficiency and Process Skills		School Heads	

Prepared by:

Name: _____

Position: _____

School: _____

Noted by:

Schools Division Superintendent

Signature over printed name

Date: _____



Republic of the Philippines
Department of Education
Region IV-A
FORM 2



**FEEDBACK ON THE IMPLICATION OF TRAININGS ATTENDED
IN PERFORMANCE OF DAILY FUNCTIONS**

Division: _____

TRAININGS ATTENDED	DATE	PARTICIPANTS	IMPACT OF TRAININGS IN THE PERFORMANCE OF DAILY FUNCTIONS
6. 3-Day Training Workshop in Strengthening Modified In-School, Off-School, Approach (MISOSA) Implementation: An Alternative Delivery Mode 7. Training on Technical Assistance Mechanism for all Supervisors 8. Other Trainings Attended			

Prepared by:

Name: _____

Position: _____

School: _____

Noted by:

Schools Division Superintendent

Signature over printed name

Date: _____