



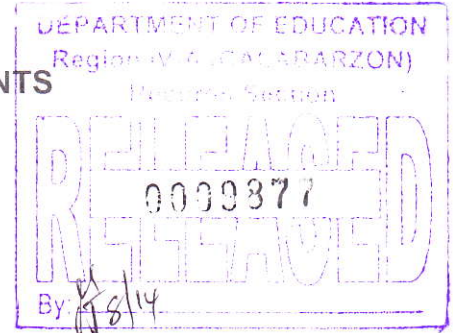
MEMORANDUM

To : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

From : **DIOSDADO M. SAN ANTONIO**
 Director IV

Subject : **FUTURE LEADERS AND MANAGERS ENHANCEMENT (FLAME) PROGRAM**

Date : **August 12, 2014**



Pursuant to Republic Act 9155, on the responsibility of the Region in implementing programs for the professional development of all regional personnel, and in implementing and managing region-wide staff development programs, this Office will hold a series of sessions on Future Leaders and Managers Enhancement (FLAME) Program for CALABARZON officials with focus on managerial/leadership knowledge and aptitude to successfully cope with the stages of the Career Executive Service (CES) eligibility process and Education Management Test (EMT) on the following dates and venue:

SESSION NO.	TOPICS	DATE	TIME	VENUE
1	EMT	August 22, 2014	8:00AM- 4:00 PM	NEAP Training Center, Malvar, Batangas
2	EMT	Sept. 26, 2014	8:00AM- 4:00 PM	NEAP Training Center, Malvar, Batangas
3	EMT	October 31, 2014	-do-	-do-
4	CESWE	Nov. 28, 2014	-do-	-do-
5	-do-	January 30, 2015	-do-	-do-
6	-do-	Feb. 27, 2015	-do-	-do-
7	-do-	March 27, 2015	-do-	-do-

Said activity aims the participants to :

1. enhance skills on the identified topics to improve performance in the test and ;
2. foster positive attitude towards career executive service board and other qualifying examinations for level- 3 positions.

The expected participants are Regional and Division Personnel who have been performing managerial/supervisory functions for at least three(3) years for CESWE takers and for EMT review, he/she must be a qualified EMT taker. Confirmation of attendees must be sent to this Office through email at td_calabarzon@yahoo.com not later than **five days** before the scheduled dates.

May we also encourage you to render your service as reviewers on the above dates. Please feel free to indicate your name on specific topics which you could be of great help to the test takers for both kind of examination indicated as follows:

For **EMT** :

TOPIC/DOMAIN	NAME OF SDS/ASDS	SIGNATURE
I. Policy Action and Educational Planning (PAEP)		
II. Curriculum Reform, Management, and Evaluation		
III. Research and Evaluation (RE);		
IV. Educational Administration and Management (EAM); and		
V. Integration (Essay)		

For **CESWE** :

TOPIC/DOMAIN	NAME OF SDS/ASDS	SIGNATURE
I. Error Recognition		
II. Logical Reasoning & Data Interpretation		
III. Reading Comprehension		
IV. Drawing Conclusion and Identifying Assumptions		
V. General Information		
VI. Management Concepts and Problems		
VII. Essay		

Note: Please send back the above form thru e-mail.

Immediate dissemination of this Memorandum to all concerned is earnestly desired.

Received: Joseph
8/14/14
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