



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
Gate 2, Karangalan Village, Cainta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO  
Director IV

Subject : *Division Orientation Workshop on Abot-Alam Program*

Date : July 29, 2014

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With reference to the implementation of Abot-Alam Program the Bureau of Alternative Learning System (BALS) will conduct a *Division Orientation Workshop on September 1-4, 2014 at Tanza Oasis Hotel and Resort, Tanza, Cavite.*

Participants in the said activity are the **Schools Division Superintendents** and **ALS Supervisors** in your division. Participants are expected to get oriented on the implementing guidelines of the Abot-Alam Program, its components and process, as well as the requirements needed to achieve the said targets for each division. It also aims to discuss and propose recommendations or plan of action on various implementation issues and concerns and develop an advocacy and communication plan for the preparation, implementation and monitoring and evaluation of the Abot-Alam Program in the Division levels.

Registration will be on Day 0 September 01, 2014 and the first meal to be served is PM snacks. Participants are requested to bring their Abot-Alam Work and Financial Plan (2014-2016). Please note that substitute or proxy participants shall NOT be allowed to attend.

Transportation, food and accommodation expenses shall be charged against Abot-Alam Funds. Half (one –way) of the travelling expenses of the participants shall be reimbursed on-site, while the other half shall be downloaded to your Division Offices, subject to the usual accounting and auditing rules and regulations.

Kindly send the list of participants to this Office via email at [clmt.calabarzon@yahoo.com](mailto:clmt.calabarzon@yahoo.com) or through fax at (02) 682-2114 on or before August 1, 2014.

Received: Joseph  
8/5/14  
5042



Republic of the Philippines  
 Department of Education  
**BUREAU OF ALTERNATIVE LEARNING SYSTEM**  
 3/F Mabini Bldg. DepED Complex, Meralco Avenue  
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 Tel. (02)6355188 / Fax (02) 6355189



Office of the Director

July 24, 2014

**DR. DIOSDADO SAN ANTONIO**  
 Regional Director  
 DepED Region IV-A  
 Karangalan Village, Cainta, Rizal

Dear Dr. San Antonio:

Relative to the implementation of the Abot-Alam Program as covered under DepED Order No. 17, s. 2014 entitled "Guidelines on the Abot-Alam Program," the Bureau of Alternative Learning System (BALS) will conduct a National Orientation Workshop on the following dates:

Inclusive Dates	Participants	Venue
Regional Orientation <b>August 11-14, 2014</b>	(1) Regional Director or OIC (1) Asst. Regional Director or OIC (1) ALS Chief/Focal Person (1) ALS Asst. Chief or Supervisor In-Charge of ALS MIS (1) Planning Officer  <b>Total no. of Pax per Region: 5</b>	DepED Ecotech Center Lahug, Cebu City
Division Orientation (Visayas/Mindanao Cluster) <b>August 25-28, 2014</b>	(1) SDS (1) ALS Supervisor (EPS I)	DepED Ecotech Center Lahug, Cebu City
Division Orientation (Luzon Cluster) <b>September 1-4, 2014</b>	<b>Total no. of Pax per Division: 2</b>	Tanza Oasis Hotel and Resort Tanza, Cavite

Below is the breakdown of the number of participants per Division in your Region:

Region	Divisions	No. of Pax	
		Regional Orientation	Division Orientation
III		5	
	Antipolo City		2
	Bacoor City		2
	Batangas		2
	Batangas City		2
	Calamba City		2
	Cavite		2
	Cavite City		2
	Dasmariñas City		2
	Imus City		2
	Laguna		2
	Lipa City		2
	Lucena City		2
	Quezon		2
Rizal		2	
San Pablo City		2	

	Sta. Rosa City		2
	Tanauan City		2
	Tayabas City		2
<b>TOTAL No. of PAX</b>		<b>5</b>	<b>36</b>

The participants to this Orientation Workshop are expected to get oriented on the implementing guidelines of the Abot-Alam Program, its components and processes, as well as the requirements needed to achieve the set targets for each region/division; discuss and propose recommendations or plan of action on various implementation issues and concerns; and develop an advocacy and communication plan for the preparation, implementation and monitoring & evaluation of the Abot-Alam Program at the Regional and Schools Division levels.

Transportation, as well as food and accommodation expenses shall be charged against Abot-Alam Funds. Half (one-way) of the travelling expenses of the participants shall be reimbursed on-site, while the other half shall be downloaded to their respective Regional or Schools Division Offices, subject to the usual accounting and auditing rules and regulations.

Registration will be on Day 0 (August 11, 25, & Sep. 1) and the first meal to be served is PM Snacks. **Participants are requested to prepare beforehand and bring their respective Region's/Division's draft Abot-Alam Work and Financial Plan (2014-2016). Please also note that substitute or proxy participants shall NOT be allowed to attend.**

Kindly send your Region's official list of participants for both the Regional and the Division Orientation Workshops to BALS via email at [ericmendoza1120@gmail.com](mailto:ericmendoza1120@gmail.com) or through fax at (02)6355189 on or before August 1, 2014.

Thank you.

Very truly yours,

  
**EDEL B. CARAG**

Chief Education Program Specialist  
 Officer-in-Charge, Office of the Director IV  
 Bureau of Alternative Learning System