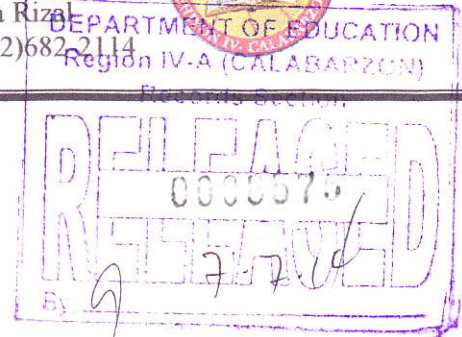




Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
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**MEMORANDUM:**

**TO :** SCHOOLS DIVISION SUPERINTENDENTS

**FROM:** DIOSDADO M. SAN ANTONIO  
Director IV

**SUBJECT:** Submission of the FY 2014 Work and Financial Plan of School Division Offices (SDO's)

**DATE:** July 7, 2014

The conduct of the Orientation Cum Training Workshop on Program Management Information System (PMIS) was conducted on June 23-24, 2014 at Eurotel Hotel, Angeles City for progress monitoring of PAP's using the PMIS. As agreed upon during the Orientation proper, Schools Division Offices must submit their Work and Financial Plan (excel-based) through email to OPS-PPD on or before July 4, 2014 to facilitate data build-up, copy furnished the Regional Office.

In this connection, we are reiterating the submission of your Work and Financial Plan the soonest possible time. Failure to submit the WFP will mean **No Sub-ARO or Transfer of Funds** to their respective Curricular Programs.

Received: Joseph  
7/7/14  
4994