



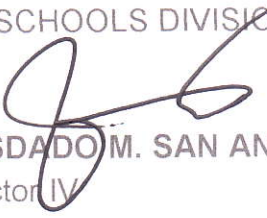
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON

Gate 2, Karangalan Village, Cainta Rizal
Email: deped_ro4a@yahoo.com Fax: (02)682-2114



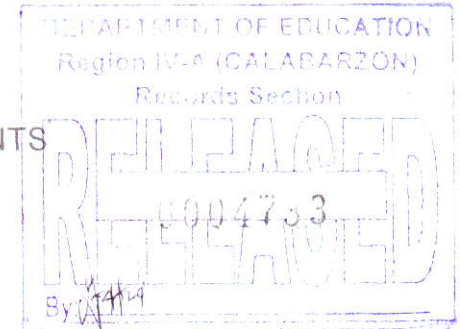
MEMORANDUM

T O : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : RECONCILIATION WITH GSIS BILLING AND REMITTANCE

DATE : April 23, 2014



Attached is the letter from the Government Service Insurance System (GSIS), together with the soft copy (CD) of the summary of discrepancies in the billing file and remittance for the period January 2011 to December 2013.

Please advise the concerned Agency Authorized Officers (AAOs) in your division to check the discrepancies and submit immediately to the GSIS the necessary forms to address the said discrepancies.

Advice of the action taken hereon shall be reported to or coordinated with Ms. Ma. Teresita B. Cala, Team Leader, Agency Reconciliation Unit or Ms. Marilyn A. Basit, Division Chief, Accounts Management Division, copy furnish this Office.

For immediate compliance.

Received: Joseph
4/24/14
4834

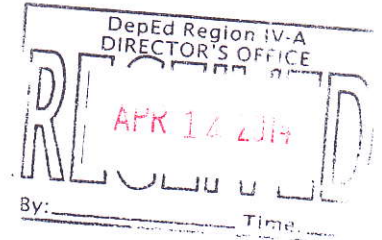


RECONCILIATION BILLING SUMMARY

RBS Control No DEPED IV-A ELEMENTARY

April 10, 2014

DIR. DIOSDADO SAN ANTONIO
 DEPED CALABARZON IV A
 Karangalan Village, Cainta, Rizal 1900



Dear Sir,

The GSIS is working closely with the Department of Education in ensuring updated Membership data for the forging of a supplementary MOA to cover all deficiencies and underpayments in premiums. As such, we are providing your Agency Authorized Officer and the personnel preparing your Electronic Remittance File a summary of the noted discrepancies between the billing file and the remittance for the period **January 2011 to December 2013** that serves as guide in the preparation of forms to be submitted for updating of member's records.

Description	No of Employees with Underpayment/Overpayment	Amount
Billing > Remittance	28107	73,003,740.70
Remittance > Billing	11057	(63,898,253.51)
With Payment but No Billing	1329	(28,121,522.27)
With Billing but No Payment	8327	372,326,515.18
Total	48820	353,310,480.10

Attached is the list of employees in your office with noted discrepancies, We thus seek your assistance in ensuring that the AAO and ERF officers of your agency prepare and submit the necessary forms to address the discrepancies.

Should you need further clarification, please coordinate with Ma. Teresita B. Cala, Team Leader, Agency Reconciliation Unit, or Marilyn A. Basit, Division Chief, Accounts Management Division through telephone number 976-4622 and email addresses mtcala@gsis.gov.ph and mabasit@gsis.gov.ph, respectively.

May we expect your response not later than April 15, 2014, in order to facilitate the updating of the Membership Service Profile (MSP) and determine there are premium-in-arrears which shall be billed to DepEd.

Thank you for your cooperation.

Very truly yours,


NOEL C. ALVAREZ
 OIC- Manager
 NCR -III, Operations Group



RECONCILIATION BILLING SUMMARY

RBS Control # DEPED IV-A SECONDARY

April 10, 2014

DIR. DIOSDADO SAN ANTONIO
 DEPED CALABARZON IV A
 Gate 2. Karangalan Drive, Cainta, Rizal 1900

Dear Sir,

The GSIS is working closely with the Department of Education in ensuring updated Membership data for the forging of a supplementary MOA to cover all deficiencies and underpayments in premiums. As such, we are providing your Agency Authorized Officer and the personnel preparing your Electronic Remittance File a summary of the noted discrepancies between the billing file and the remittance for the period January 2011 to December 2013 that serves as guide in the preparation of forms to be submitted for updating of member's records.

Description	No of Employees with Underpayment/Overpayment	Amount
Billing > Remittance	6408	15,923,487.77
Remittance > Billing	4385	(20,864,950.65)
With Payment but No Billing	347	(6,772,417.30)
With Billing but No Payment	2387	84,859,130.84
Total		73,145,250.66

Attached is the list of employees in your office with noted discrepancies, We thus seek your assistance in ensuring that the AAO and ERF officers of your agency prepare and submit the necessary forms to address the discrepancies.

Should you need further clarification, please coordinate with Ma. Teresita B. Cala, Team Leader, Agency Reconciliation Unit, or Marilyn A. Basit, Division Chief, Accounts Management Division through telephone number 976-4622 and email addresses mtcala@gsis.gov.ph and mabasit@gsis.gov.ph, respectively.

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Very truly yours,


NOEL C. ALVAREZ
 OIC- Manager
 NCR -III, Operations Group