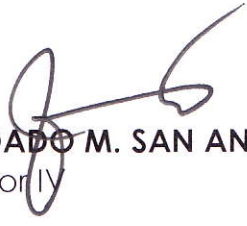




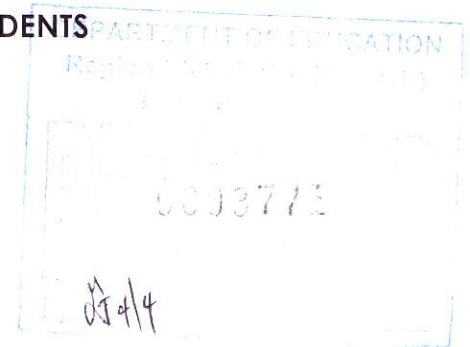
MEMORANDUM

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM :  **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : PRIVATE SCHOOLS OPERATING WITHOUT PERMIT OR RECOGNITION

DATE : APR 08 2014



This Office is aware that there are several private schools which are operating without any government permit or recognition from this Office.

The operation of these schools is prejudicial to the parents and children since the units/courses/degrees earned thereat are not recognized by the Department of Education. More so, should these schools continue to operate, the proper education of the children cannot be guaranteed.

In view thereof, the Offices of the Schools Division superintendent through their perspective Education Program Supervisors in charge of monitoring private schools are hereby DIRECTED to closely coordinate with all Barangay Chairman, other local government officials, the association of private schools and other sources in their jurisdiction to completely map out private schools operating without permit at the soonest possible time.

1. NAME OF THE SCHOOL
2. COMPLETE ADDRESS
3. NAME OF OPERATOR
4. APPROXIMATE NUMBER OF PUPILS/STUDENTS
5. COURSES/DEGREES OFFERED

The report should be SUBMITTED to this Office on or before April 30, 2014. Also, should it be discovered that a school is operating without a valid permit, the Schools Division Superintendent should issue a Notice to the said private school and attach a copy thereof to the report. A template of the said notice is hereto attached.

Strict compliance is hereby enjoined.

Received: Joseph
4792
4/4/14



Republic of the Philippines

DEPARTMENT OF EDUCATION

Region IV-A (CALABARZON)

Gate 2, Karangalan Village, Cainta, Rizal



NOTICE

It has been reported that your school, _____, located at _____, is operating without a valid School Government Permit/Recognition in violation of Section 21 and 28 of the 2010 Revised Manual of Regulation for Private Schools in Basic Education which provides that:

"Section 21. Establishment of Private Schools is Subject to Prior Approval. *The establishment of a private school shall be subject to prior approval of the department thru its Regional Director having jurisdiction over the place where the school or branch shall be established.*

Section 28. Authority to Operate. *Educational institutions can undertake educational operations only when so authorized by the Department. Consistent with the national educational policies, plans and standards, the Regional Director concerned shall have authority, accountability and responsibility for approving the establishment of private pre-school, elementary and high schools and learning centers."*

Non-compliance with the above provisions entitles the State through this Office to Order the closure of the concerned school.

The lack of permit from this Office is prejudicial to the parents and their children as the units earned from an unauthorized school shall not be recognized.

WHEREFORE, you are hereby **WARNED** and **ORDERED** to cease from advertising, accepting enrollees and operating as a private school for the school year 2014-2015 onwards until a permit shall have been issued by this Office.

Nonetheless, you are hereby **DIRECTED** to immediately visit the Department of Education Division Office located at _____ within three (3) days from receipt of this notice, so that this Office may assist you in your application for permit.

Your failure to take heed of this notice within the prescribed time shall be considered as a waiver on your part and this Office shall commence criminal and administrative proceedings against you and your institution.

APR 03 2014, Cainta, Rizal, Philippines.


DIOSDADO M. SAN ANTONIO
Director IV

0003712

Received by: _____

Date Received: _____