



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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MEMORANDUM

For : Regional Secretary, ARMM
All Regional Directors

CC : Dr. Dina S. Ocampo
Undersecretary, Programs and Projects

Dr. Ella Cecilia G. Naliponguit
Director III, Health and Nutrition Center

From : 
Mario A. Deriquito
Undersecretary, Partnerships and External Linkages

Subject: Designation of Focal Person and Creation of TWG for the School Based Feeding Program

Date : March 24, 2014



The Department is implementing the School-Based Feeding Program (SBFP) through the Health and Nutrition Center (HNC) to address the "short-term-hunger syndrome" among public elementary school children. The proposed 2014 budget of Php1 billion for the program that will cater to the 562,262 severely wasted and wasted school-children in Kinder to Grade 6 was approved and lodged with the Department of Social Welfare and Development (DSWD) to be transferred to the DepEd Regional Offices which will implement the SBFP.

In line with this, please submit to HNC, on or before March 28, 2014, the names of your regional and division focal persons (one permanent and one alternate) who will take charge of the following:

1. Preparation of data requirements for the program (nutritional status data, list of names of beneficiaries duly signed by the school heads and schools division superintendents, monthly and quarterly reports, terminal reports, project proposal among others)

2. Preparation of the Memorandum of Agreement and Terms of Reference
3. Coordination with DSWD Field Office (FO) counterpart and monitoring of the program
4. Conduct of orientation activities
5. Provision of technical expertise to the program
6. Monthly submission of reports to DSWD FO counterpart
7. Submission of liquidation reports
8. Partnerships with various stakeholders present in the region and divisions

Moreover, please organize and supervise a regional and division SBFP-Technical Working Group composed of, but not limited to, the focal person and his/her alternate, the Adopt-a-School coordinator, accountant, procurement personnel, and the DSWD FO representative/s. This is to ensure successful implementation of this program in each school.


The SBFP Terms of Reference and Guidelines will be sent to your respective offices as soon as it's finalized.

For any questions/ concerns on this, please contact HNC at (02) 632 9935 / 638 8525/ 637 5504/ 470 1582/ 635 9964.

Thank you.

Designation of Focal Person and Creation of TWG for the Schools Based Feeding Program

APPROVED FOR UPLOADING


DIOSDADO M. SAN ANTONIO

Director IV

8th Dec 26 March 2014

Received: Joseph
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