



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**

Gate 2, Karangalan Village, Cainta Rizal  
Email: [deped\\_ro4a@yahoo.com](mailto:deped_ro4a@yahoo.com) Fax: (02)682-2114



---

**MEMORANDUM**

TO : **SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **DIOSDADO M. SAN ANTONIO**  
Director IV

RE : **Focus Group Discussion on Life Skills Integration  
in Secondary Tech-Voc and Livelihood Education (TVLE)**

DATE : 14 March 2014

---

In order to draw data upon which appropriate strategies for integrating life skills in secondary education TVLE, the above-cited activity shall be conducted on March 21, 2014 (8.30am-1pm) at NEAP Region IVA (Calabarzon), Malvar, Batangas.

Each secondary school offering the Enhanced/Strengthened Tech-Voc Education Program in this region shall send two participants, namely: a tech-voc teacher in any area of specialisation and a 3rd or 4th year student.

Mr Ferdinand Marquez, who will received confirmation of participation from schools not later than March 20, 2014, shall join the Director IV in facilitating the conduct of the said FGD.

Meals and other incidental expenses relative to the conduct of this activity shall be charged against regional funds while the transportation expenses and per diems of participants from schools are chargeable against local funds, subject to the usual accounting and auditing procedures and rules.

Strict compliance with this Memorandum is earnestly desired.