




MEMORANDUM

To : **SCHOOLS DIVISION SUPERINTENDENTS**
Divisions of Tayabas City, San Pablo City and Rizal

From : 
DIOSDADO M. SAN ANTONIO
Director IV

Subject : **HANDS-ON TRAINING ON BASIC COMPUTER OPERATIONS FOR EDUCATION PROGRAM SUPERVISOR (EPSs), DISTRICT SUPERVISORS (PSDSs) AND SCHOOL HEAD (SHs) – BATCH 1**

Date : March 3, 2014

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DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON
Cainta, Rizal
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In line with the DepEd Computer Literacy Program, DepED Region IV-A through the Training and Development Team will conduct a Three-day Hands-on Training on Basic Computer Operations for Education Program Supervisors, Public Schools District Supervisors and School Heads who still need Hands-on Training on Basic Computer Operations to be held on April 8-10, 2014 at NEAP Training Center, Malvar, Batangas

The ICT literacy program focuses on the following.

1. use of excel in processing and storing data; and
2. preparation of power point presentations as necessary tool in presenting Deped advocacies to clientele.

Attached herewith are the participants to this activity who have expressed intention to undergo Hands-On Training on Basic Computer Operations in the identified divisions.

They are requested to be in the venue at exactly 7:00 am of April 8, 2014. Registration starts at 7:00 am and the opening program will commence at exactly 8:00 am. The first meal to be served is breakfast of the same day and the last meal will be pm snacks of the last scheduled day.

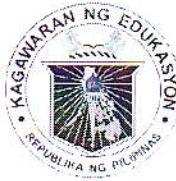
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Participants are requested to bring laptop for hands-on activities.

Expenses relative to this activity such as board and lodging of the participants and training staff, facilitators, supplies and materials shall be charged against Regional funds while transportation expenses of the participants shall be charged against local funds subject to the usual COA accounting rules and regulations.

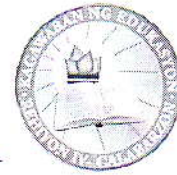
Immediate dissemination of this Memorandum is earnestly desired.

t&d/nis



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON

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Email: deped_ro4a@yahoo.com Fax: (02)682-2114



**PARTICIPANTS TO THE HANDS-ON TRAINING ON BASIC COMPUTER
OPERATIONS FOR EDUCATION PROGRAM SUPERVISOR (EPSs), DISTRICT
SUPERVISORS (PSDs) AND SCHOOL HEAD (SHs) – BATCH 1**

NEAP CALABARZON, Malvar, Batangas

April 8-9, 2014

DIVISION	NAME OF PARTICIPANTS	
Tayabas City (35)	1. E. Tabernilla	EPS
	2. C. Pingol	EPS
	3. N. Nadal	EPS
	4. F. Zalameda	EPS
	5. C. Abordo	EPS
	6. F. Luces	EPS
	7. A. Robel	Elementary School Head
	8. L. Clado	Elementary School Head
	a. Robel	Elementary School Head
	9. L. Clado	Elementary School Head
	10. W. Pasacsac	Elementary School Head
	11. R. Ranillo	Elementary School Head
	12. G. Abaricia	Elementary School Head
	13. D. Labita	Elementary School Head
	14. M. Tabernilla	Elementary School Head
	15. A. Nanong	Elementary School Head
	16. L. Cosico	Elementary School Head
	17. M. L. Ayangco	Elementary School Head
	18. N. Andaya	Elementary School Head
	19. L. Pacaigue	Elementary School Head
	20. A. Oabel	Elementary School Head
	21. P. Cabriga	Elementary School Head
	22. M. Buncayo	Elementary School Head
	23. A. Crisanto	Elementary School Head
	24. H. Caagbay	Elementary School Head
	25. J. Labita	Elementary School Head
	26. R. Sabiduria	Elementary School Head
	27. A. Capistrano	Elementary School Head
	28. W. Baylongo	Elementary School Head
	29. M. D. Garcia	Elementary School Head
	30. P. Rama	Elementary School Head
	31. R. Hugo	Elementary School Head
	32. T. Cariaga	Elementary School Head
	33. E. Palayan	Elementary School Head
	34. E. Palambiano	Secondary School Head
	35. G. Zubieta	Secondary School Head
36. G. Delos Reyes	Secondary School Head	

DIVISION	NAME OF PARTICIPANTS	
San Pablo City (22)	<ol style="list-style-type: none"> 1. A.L. Banayo 2. M.F. Drio 3. F. Ramos 4. M. Capuno 5. R. Fule 6. V.E. Ilagan 7. E. Malabag 8. E. Vergara 9. C. Moresca 10. M. Pontanoza 11. M. Fabros 12. T.T. Anog 13. M.C. Borja 14. L.L. Alimagno 15. E. Albajera 16. N. Uayan 17. D. Ortega 18. R. Delfino 19. O. Gapunan 20. R. Cruzina 21. R. Garcia 22. E. Veneracion 	
RIZAL (66)	<ol style="list-style-type: none"> 1. F. Caron 2. S. Sacatrapos 3. J. Catanes 4. A. Fenis 5. M. Cabotaje 6. L. Alcantara 7. L. David 8. R. Olesco 9. E. Delos Santos 10. N. Cenina 11. T. Cruz 12. M. Nepomuceno 13. R. Reyes 14. C. Nocon 15. E. Pahati 16. M.C. Marasigan 17. G. Jepa 18. M. Mangado 19. R. Mandap 20. V. Felix 21. M. Atienza 22. R. Benitez 23. A. Razalan 24. E. Maullion 25. C. Santiago 26. M. Digma 27. E. Cabalang 28. C. Olesco 	

DIVISION	NAME OF PARTICIPANTS	
RIZAL (66)	29. Z. Palileo	Secondary School Head
	30. R. Averion	Secondary School Head
	31. B. Maunahan	Secondary School Head
	32. A. Fullado	Secondary School Head
	33. F. Miranda	Secondary School Head
	34. Y. Villantino	Secondary School Head
	35. C. Galvez	Secondary School Head
	36. P. Precilla	Secondary School Head
	37. M. Nonanto	Secondary School Head
	38. M. Damasco	Secondary School Head
	39. C. Juangco	Secondary School Head
	40. E. Isles	Secondary School Head
	41. M. Rubio	Secondary School Head
	42. P. Nicolabo	Secondary School Head
	43. P. Vallesteros	Secondary School Head
	44. E. Isles	Secondary School Head
	45. M. Reves	Secondary School Head
	46. M. Decena	Secondary School Head
	47. E. Seguerra	Secondary School Head
	48. L. Cruz	Secondary School Head
	49. A.M. Jabat	Secondary School Head
	50. R. Rivera	Secondary School Head
	51. E. Reyes	Secondary School Head
	52. F. Fortunado	Secondary School Head
	53. E. Ramos	Secondary School Head
	54. M.T. Querido	Secondary School Head
	55. L. Evangelista	Secondary School Head
	56. E. Medina	Secondary School Head
	57. L. Adriano	Secondary School Head
	58. R.V. de Dios	Secondary School Head
	59. L. Palileo	Secondary School Head
	60. A. Carmona	Secondary School Head
	61. Rosalina Zonio	Secondary School Head
	62. T. Abenoja	Secondary School Head
	63. G. Obra	Secondary School Head
	64. E. Pelicano	Secondary School Head
	65. M.T. Francisco	Secondary School Head
	66. Richard Zonio	Secondary School Head