



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION IV-A CALABARZON**



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**MEMORANDUM**

TO : **Assistant Regional Director**  
**Schools Division Superintendents**

FROM : **DIOSDADO M. SAN ANTONIO**  
Director IV

SUBJECT : **Special Meeting of Schools Division Superintendents**

DATE : March 3, 2014

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1. In order to discuss urgent administrative concerns, a meeting of the 18 Schools Division Superintendents together with the ARD shall be held at the Director's Conference Room on Friday, March 7, 2014 starting 11am.
2. The meeting will cover the following agenda:
  - a. RAT Plan concerns
  - b. TEA Governance Forum evaluation and debriefing
  - c. Senior High School 2015-2016 early implementation
  - d. Summer Training of Grades 3 & 9 teachers
  - e. Future Initiatives
3. Considering that significant decisions are to be made during the meeting, proxies are highly discouraged.
4. Compliance with this memo is desired.