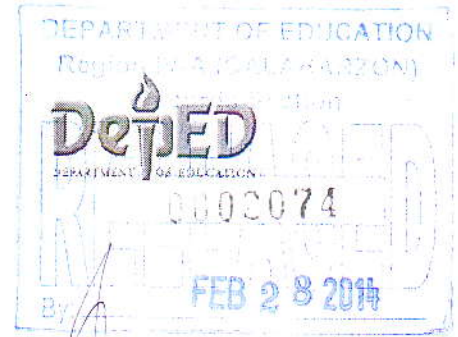


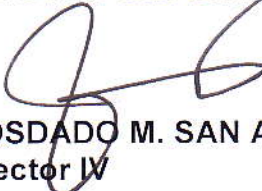


Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV – A (CALABARZON)
Gate 2-Karangalan Drive
Cainta, Rizal



MEMORANDUM

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM :  DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : CONDUCT OF THE 9TH NATIONAL CONVENTION OF
PHYSICAL FACILITIES COORDINATORS (PFC) AND DEPED
ENGINEERS AND GOAL PLANNING FOR 2014 BASIC
EDUCATIONAL FACILITIES PROGRAM.

DATE : FEBRUARY 28, 2014

=====

Please advise your designated Division Physical Facilities Coordinator to attend the conduct of the above subject on March 4-6, 2014 (exclusive of travel time) at DAP Conference Center, Tagaytay City.

Travelling expenses and the registration fee of One Thousand Pesos (Php1,000.00) shall be charged to schoolbuilding monitoring funds, Engineering and Administrative Overhead (EAO) or local funds subject to the usual accounting and auditing rules and regulations.

For your information and compliance.

Incl.: DepEd Memo on the subject dated January 15, 2014

PFG01/PFG13

Received: Joseph
2/28/14
4681



Republic of the Philippines
Department of Education

DepEd
Website: <http://www.deped.gov.ph>

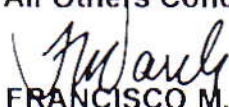
2014-014529

Office of the Undersecretary

MEMORANDUM

DATE : January 15, 2014

TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENT
ALL REGIONAL/DIVISION PHYSICAL FACILITIES
COORDINATORS
DEPED REGIONAL LEAD ENGINEERS/ARCHITECTS
All Others Concerned

FROM : 
FRANCISCO M. VARELA
Undersecretary for Finance and Administrations

SUBJECT : CONDUCT OF THE 9th NATIONAL CONVENTION OF PHYSICAL FACILITIES COORDINATORS (PFCs) AND DEPED ENGINEERS /ARCHITECTS, ACCOMPLISHMENT CONSOLIDATION AND EVALUATION AND PERFORMANCE ASSESSMENT AND GOAL PLANNING FOR 2014 BASIC EDUCATIONAL FACILITIES PROGRAM

1. The Physical Facilities and Schools Engineering Division (PFSED), in its desire to communicate crucial internal decisions relative to the implementation of the various programs and projects, intends to convene all Physical Facilities Coordinators (PFCs) and DepED Engineers/Architects to:
 - a. review 2013 accomplishments from different school buildings projects specifically the implementation of Basic Educational Facilities Funds and Public-Private School Infrastructure Project (Phase 1 and 2);
 - b. share experiences in the implementation of the different projects particularly those that are being implemented by DPWH and determine appropriate courses of action in order to improve the management of projects and as well as the partnership of the two agencies;

- c. discuss with the participants the projects for 2014 and the manner of prioritization and identification of projects;
 - d. reiterate to DPEs the better performance of their roles, duties and responsibilities to achieve more effective, quality and timely results.
2. In this regard, the PFSED will conduct the **9th National Convention of Physical Facilities Coordinators (PFCs) and DepED Engineers/Architects, Accomplishment Consolidation and Evaluation and Performance Assessment and Goal Planning for 2014 Basic Educational Facilities Program on March 4-6, 2014 (exclusive of travel time) at DAP Conference Center, Tagaytay City.**
3. The specific objectives of this year's convention are to:
- i. Conduct planning for implementation of various programs and projects such us:
 - 1. 2014 Basic Educational Facilities Funds (BEFF)
 - 2. Public-Private Partnership School Infrastructure Project (Phase 1 & 2);
 - 3. PAGCOR Silid Aralan Project;
 - 4. Construction/Repair/Rehabilitation of School Buildings damaged by Earthquake in Bohol and other parts of Region VII; and
 - 5. Construction/Repair/Rehabilitation of School Buildings damaged by Super Typhoon "Yolanda" in Region VIII and other affected regions.
 - ii. Update the participants with the latest plans, guidelines, procedures and management policies as applied to the implementation of programs and projects;
 - iii. Review the accomplishments for CY 2013 and provide inputs to the CY 2014 Action Plan;
 - iv. Plan for better management of projects and renew commitments among Physical Facilities Coordinators and Project Engineers/Architects as well as PFSED staff to enhance performance and teamwork;
 - v. Preparation for the K to 12 implementation; and
 - vi. Launching of the 2013 Educational Facilities Manual.
4. The Performance Assessment and Goal Planning activity of PFSED aims to:
- i. Assess and evaluate the status of programs, projects, and activities of PFSED divisions/units;
 - ii. Reiterate better performance of their roles, duties and responsibilities to achieve more effective, quality and timely results;
 - iii. Enhance PFSED's commitment to improve organizational performance and good governance by ensuring transparency, integrity, effectiveness and efficiency in all activities; and
 - iv. Prepare and present the PFSED Work Plan for 2014.

5. Participants to the 9th National Convention of Physical Facilities Coordinators (PFCs) and DepED Engineers/Architects, Accomplishment Consolidation and Evaluation and Performance Assessment and Goal Planning for 2014 Basic Educational Facilities Program include the Physical Facilities Coordinators, DepED Engineers/Architects, PFSED Staff, representative from Accounting Division, and Resource Person/Speakers.
6. Traveling expenses and registration fees of PFSED staff including all DepED Engineers/Architects, representative Accounting Division staff and other resource persons shall be charged against OSEC Funds and participants from the regional and division offices shall charge their traveling expenses and registration fees against their School Building Monitoring Funds, Local Engineering and Administrative Overhead (EAO) or at any local funds available, subject to the usual accounting and auditing rules and regulations.
7. Board and lodging of all participants at the said venue shall be charged against OSEC Funds, subject to the usual accounting and auditing rules and regulations.
8. Participants will have a registration fee of **One Thousand Pesos (Php 1,000.00)** only to cover payments for supplies, kits, handouts, honoraria for invited resource/guest speakers and other contingencies.
9. The tentative schedule of activities and expected number of participants are as follows:

Participants	Expected No. Of Participants	Date		Meals
Regional Physical Facilities Coordinators	17	Check-In, March 3 at 2:00 PM	Check-Out, March 7 at 12:00 NN	Start of meal is dinner of March 3 until breakfast of March 7
Division Physical Facilities Coordinators	204			
PFSED C.O. Engineers/Architects/Staff	60			
DepED Projects Engineers (Assigned in the Field)	190			
DepED Accounting Division (Central Office)	5			
Resource Person / Speakers	10			

For dissemination and information.