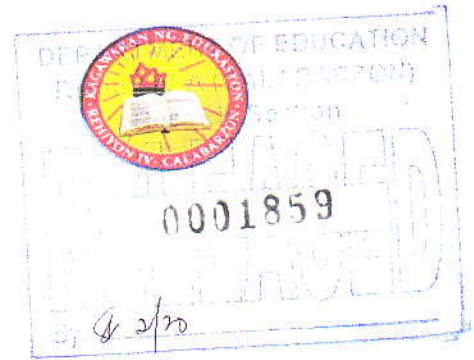




Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A (CALABARZON)
Karangalan Village, Gate 2
Cainta, Rizal



MEMORANDUM

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director III
Officer-In-Charge
Office of the Regional Director

SUBJECT : TECHNICAL ASSISTANCE AND MONITORING OF RO AND SDO INITIAL IMPLEMENTATION PROCESS OF THE DEPED RAT PLAN

DATE : February 19, 2014

Please advise your Database Team (2 per Division) to attend the Technical Assistance and Monitoring of RO and SDO Initial Implementation Process of the Rationalization Program on February 27-28, 2014 at NEAP CALABARZON, Malvar, Batangas.

Participants are requested to be in the venue on February 27, 2014 at 11:30 am. The first meal to be served is lunch of Day 1 and the last meal will be dinner of the last scheduled date. They are also requested to bring the following: 1) Laptop, 2) Initial Comparative Matrix, 3) Updated Database after Placement (if applicable or done), 4) List of Approved Positions for Abolition, 5) List of Approved Positions for Creation, 6) List of Approved Positions to be made CTI (include place of assignment), 7) List of Approved Positions for Transfer

Attached is CMT Advisory 2014-006 for your reference.

Food and accommodation shall be charged to RO Funds. Travel expenses of participants shall be chargeable against local funds subject to the usual COA rules and regulations.

Received : Joseph
2/20/14
4666

DEPARTMENT OF EDUCATION

OFFICE OF THE UNDERSECRETARY
FOR REGIONAL OPERATIONS

CMT Advisory 2014 - 17 Feb
17 February 2014

In reference to the approved authority to conduct series of activities for DepED's Rationalization Program dated January 23, 2014, we would like to inform you of the schedules of the following activities:

1. **Technical Assistance and Monitoring of RO & SDO Initial Implementation Process of the DepED RatPlan** (Field Visits to monitor the RO & SDO Initial Implementation Process of the DepED RatPlan)

Date: January 27 - March 15, 2014

Venue: per Region

Participants: 2 RO & 2 SDO Database Team

Purpose:

- Ensure that guidelines and processes are being followed
- Provide technical assistance to the field offices in the implementation of the RP
- Discuss processes and clarifications on the preparation of reports for ExeCom, GSIS and DBM, such as, but not limited to:
 - ↳ Tracking of personnel Decisions
 - ↳ Requirements and processes for Retirees and CTIs
 - ↳ Summary of Placement of Candidates
 - ↳ Comparative Matrix to be submitted to DBM

Schedule:

Region	Schedule	Region	Schedule
I	Feb 23-25, 2014	IX	Feb. 19-20, 2014
II	Feb. 20-21, 2014	X	No schedule yet
III	Feb. 20-21, 2014	XI	Feb. 24-25, 2014
IV-A	Feb. 27-28 , 2014	XII	Feb. 24-25, 2014
IV-B	Feb. 20-21, 2014	CARAGA	Feb. 26 - 27, 2014
V	Feb. 24-25, 2014	CAR	Feb. 25 - 27, 2014
VI	Feb. 20-21, 2014	NCR	Feb. 26-27, 2014
VII	Feb. 24-26, 2014		

All expenses relative to the conduct of this activity shall be charged against their respective local funds except for travel and other incidental expenses of Central Office participants which shall be charged OSEC Funds, all subject to the usual accounting and auditing rules and regulations.


RIZALINO D. RIVERA
Undersecretary

Attachement to travel authority dated 16 February 2014

**Schedule of Technical Assistance and Monitoring of RO & SDO
Implementation of the Rationalization Program**

Region	Monitors	Schedule
1	Edgardo Palacot and Florentino Barte Jr.	Feb 23-25, 2014
4B		Feb 20 - 21
CAR		Feb 25-27
2	Cecilia Tiamson and Sonia Sobremisana	Feb 20-21
12		Feb 24-26
NCR		Feb 26 - 27
3	Joel Mendoza & Leonila Joseon	Feb 20-21
11		Feb 24-25
CARAGA	Joel Mendoza & Ria Roa	Feb 26-27
5	Billy Vega, Rosario de Leon & Laine Velasco	Feb 24-25
6	Billy Vega & Dir. Rosario de Leon & Echa Escarrilla	Feb 20-21
10	Billy Vega and Ria Roa	
8	Billy	
9	Evangelina Puno and Ma. Fatima Angeles	Feb 19 - 20
7		Feb 24-26
4A		Feb 26 - 27

DEAR ALL:

Attached is the CMT advisory for your reference.

Monitoring and technical assistance to ROs and SDOs on the Implementation Process of DepED Rat Program.

Pls bring the following:

1. Laptop computer
2. Initial Comparative Matrix
3. Updated Database after Placement (if applicable or done)
4. List of Approved Positions for Abolition
5. List of Approved Positions for Creation
6. List of Approved Positions to be made CTI (include place of assignment)
7. List of Approved Positions for Transfer

Salamat po.

Edgar Palacol
CMT-Database