



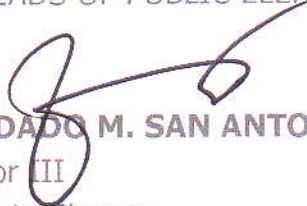
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON



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MEMORANDUM

T O : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS
ALL HEADS OF PUBLIC ELEMENTARY AND SECONDARY SCHOOLS

FROM : 
DIOSDADO M. SAN ANTONIO
Director III
Officer-in-Charge
Office of the Regional Director

SUBJECT : Submission of Incident Reports on Unusual and Critical Cases

DATE : February 10, 2014

Per instructions from the DepEd Central Office, you are hereby directed to submit within 24 hours through text, fax, email, call, etc. direct to the DepEd Central Office, copy furnish this Office, all incident reports on unusual and critical cases, indicating therein 1) brief description of what happened [violence, fire, scandal, peace and order, disaster] and 2) action/s taken. Official report should follow.

For strict compliance.