



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**Region IV-A (CALABARZON)**  
Gate 2, Karangalan Drive, Cainta, Rizal



**MEMORANDUM**

**TO: SCHOOLS DIVISION SUPERINTENDENTS**

**FROM: DIOSDADO M. SAN ANTONIO**  
Director III  
Officer-In-Charge  
Office of the Regional Director

**SUBJECT: SCHOOL HEALTH AND NUTRITION PERSONNEL (SHNP)  
ORIENTATION MEETING ON THE 2014 REGIONAL SPORTS  
COMPETITIONS**

**DATE: 25 JANUARY 2014**

Please be informed that all School Health and Nutrition Personnel involved in the 2014 Regional Sports Competitions (Southern Tagalog CALABARZON Athletic Association (STCAA) Meet, Special Games for Students with Disability and Alternative Learning System (ALS) Sportsfest) will have an Orientation meeting on February 1, 2014 (Saturday) at Five in the Afternoon at the Vicente Madrigal National High School, Binangonan, Rizal.

The Medical Chairperson of each cluster host is requested to prepare a ten (10) minute orientation presentation on the assignment of medical personnel/equipment/ambulance at the playing venues and billeting quarters, location of referral hospital/facilities, medical services available, medical contact persons, referral system/flow and provide one (1) hard copy of the above materials for distribution to each Division.

Dinner is graciously provided by the Division of Rizal.

Travel expenses related to this activity are charged to sending office and subject to the usual accounting and auditing rules and regulations.

Received: Joseph  
1/28/14  
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