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Department of Education
NATIONAL EMPLOYEES' UNION
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 DOLE-CSC REG. NO. 1737 / CSC ACCREDITATION NO. 862



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2013 - 2016

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November 29, 2013

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MEMORANDUM

13121552

FOR : Bureau Director
 Directors of Service, Centers and Heads of Units
 Regional Directors
 Schools Division Superintendents
 DepEd NEU National Executive Presidents
 DepEd NEU Regional Chapter Presidents
 DepEd NEU Division Executive Presidents
 All Others Concerned

FROM : **ATTY. DOMINGO B. ALIDON**
 NEU, President

SUBJECT : Support for the Posting and Ratification of the
 Collective Negotiation Agreement

Last November 29, 2013, a Collective Negotiation Agreement (CNA) was Signed by Br. Armin A. Luistro FSC, Secretary, This department and Atty. Domingo B. Alidon, President, DepED National Employees' Union. This CNA will cover all of the non-academic rank-file employees in the entire Department of Education, whether members of the union or not.

In line with this and in accordance with the requirements set by Executive Order No. 180 providing guidelines for the exercise of the right to organize of government employees, creating a Public Sector Labor-Management Council and for other purposes, the following formal requirements will be complied with after signing by the parties:

- 1.) Ratification of the CNA by majority of the rank-and file employees in the negotiating unit.
- 2.) Posting of the CNA in at least two (2) most conspicuous places in the principal address of the agency and in all its regional officers/branches, if any, at least seven (7) calendar days before its ratification.
- 3.) Registration of the CNA with the Civil Service Commission – Personnel Relation Office within thirty (30) days upon execution of the same.

As such, this is to request for your support in the posting of the CNA in at least two most conspicuous places in your office . Further, for the subsequent ratification of the CNA, your assistance in the obtaining of signatures of the majority (fifty percent plus one) of DepEd's Rank-and-file non-teaching personnel under your jurisdiction using the Ratification Template Attached will be highly appreciated. Kindly indicate the percentage of signatures secured following the formula below:

$$\text{Percentage of Signatures Obtained} = \frac{\text{Total Number of signatures obtained}}{\text{Total Number of non-academic rank-and-file Employees in the Office concerned}}$$

Due to the urgency of this matter, kindly submit an advanced copy of the ratification through fax number (052) 482-0369 c/o Efren Alcera, Region V, Chapter President or Email at e1772@yahoo.com, jhunnixx_serrano@yahoo.com and mhaja177@yahoo.com.

For clarification regarding this matter, you may call up **Atty. Domingo B. Alidon**, National President NEU fax (02) 637-1241/ (02)633-7247 and your Regional Chapter President in your respective regions.

ALIDON

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